

## APPENDIX I

*(Issued together with the Circular No. 39/2018/TT-BTC dated April 20, 2018 of the Minister of Finance)*

**This is to replace the Appendix II of the Circular No. 38/2015/TT-BTC as follows:**

### Appendix II

#### DATA FIELDS RELATING TO ELECTRONIC CUSTOMS PROCEDURES AND REGIME FOR MANAGEMENT OF EXPORTS AND IMPORTS

*(Issued together with the Circular No. 38/2015/TT-BTC dated March 25, 2015 of the Minister of Finance)*

No.	Data fields	Description and remarks	Code system
<b>Form No.01</b>	<b>Electronic import declaration</b>	Upon the prior registration of information about imported goods.	
<b>A</b>	<b>General information</b>		
1.1	Declaration form number	Do not need to fill in this field. The e-customs system automatically grants the declaration number.  Note: The customs authority and relevant entities use 11 initial characters of the declaration number. The 12 <sup>th</sup> character only represents the number of supplementation times.	
1.2	First declaration sheet number	Box 1: Enter only if the shipment contains more than 50 lines of products or another separate declaration is needed. Below is the typing guidance:  (1) For the first declaration sheet, enter the letter "F"; (2) From the 2 <sup>nd</sup> declaration sheet onwards, enter the first declaration sheet number  Box 2: Enter the ordinal number of the declaration sheet out of the total number of declaration sheets.  Box 3: Enter the total number of declaration sheets.	
1.3	Number of respective temporary import – re-export declaration	Fill in this field in the following cases:  (1) In case of the re-import of the temporarily exported shipment, enter the number of the respective re-export declaration.  (2) In case of the import of the temporarily imported shipment for domestic consumption purposes, enter the number of the temporary import declaration.  (3) If the temporary import declaration and the re-export declaration are made by the same person.  (4) If the primary declaration remains valid (during the period of permission for stay in Vietnam).	
1.4	Type code	The importer consults import documentation and purposes to choose one of the import types according to the instructions given by the General Department of Customs.  See the chart of type codes on the website <a href="http://www.customs.gov.vn">www.customs.gov.vn</a>	X

1.5	Product classification code	<p>If a product falls into one of the following situations, typing its respective code is compulsory:</p> <p>“A”: Gifts or donations</p> <p>“B”: National defence and security products</p> <p>“C”: Emergency assistance products</p> <p>“D”: Products intended for mitigation of natural disasters and epidemics</p> <p>“E”: Humanitarian aids/ non-refundable aids</p> <p>“F”: Postal and express delivery products</p> <p>“G”: Movable property</p> <p>“H”: Products used by means of transport upon entry or exit</p> <p>“I”: Diplomatic products</p> <p>“J”: Others prescribed by the Government’s regulations</p> <p>“K”: Specially-preserved products</p> <p>Note: Use the code “J” only if otherwise prescribed in the Government’s particular document. This code is not applicable to common products.</p>	
1.6	Transportation mode code	<p>Based on the transportation mode, one of the following codes is selected:</p> <p>“1”: Aviation transport</p> <p>“2”: Sea transport (using containers)</p> <p>“3”: Sea transport (bulk cargos, liquid cargos, etc.)</p> <p>“4”: Land transport (using goods-carrying motor vehicles)</p> <p>“5”: Rail transport</p> <p>“6”: Inland water transport</p> <p>“9”: Other</p> <p>Note:</p> <ul style="list-style-type: none"> <li>- Select the respective code of mode of transportation of goods imported from abroad to the port of entry in case of transportation of the imported goods kept in the consolidated container into a CFS warehouse. Example: If goods kept in the consolidated container are transported by sea, select the code “3”.</li> <li>- The code “9” is used in the following cases: <ol style="list-style-type: none"> <li>1. Transport of the imported goods by using the mode of transportation other than those assigned the code “1” through the code “6”. Example: pipeline or cable transport, etc.</li> <li>2. Spot import; goods imported into bonded warehouses.</li> </ol> </li> </ul>	

		- In case of air transport of the carry-on luggage, select the code "1"; in case of sea transport thereof, select the code "3".	
1.7	Individual/organization classification	Depending on the nature of a transaction, select one of the following codes: Code "1": Person to person Code "2": Organization/company to person Code "3": Person to organization/company Code "4": Organization/company to organization/company Code "5": Other	
1.8	Customs authority	(1) Specify the code of the Customs Subdepartment where the customs declaration is registered in accordance with laws.  If it is skipped, the system will automatically specify the code of the Customs Subdepartment granting registration of customs declarations based on the address of the facility where the goods awaiting customs clearance are stored. (2) See the chart of "Codes of Customs Subdepartments – Customs Import Procedure Teams" on the website <a href="http://www.customs.gov.vn">www.customs.gov.vn</a> .	X
1.9	Code of the declaration processing department	(1) Provide the code of the Customs Import Procedure Team in charge of processing of customs declarations.  (2) If it is skipped, the system will automatically specify the code of the Customs Import Procedure Team in charge of processing of customs declarations based on the HS code.  (3) See the chart of "Codes of Customs Subdepartments – Customs Import Procedure Teams" on the website <a href="http://www.customs.gov.vn">www.customs.gov.vn</a> .	X
1.10	Re-export duration	In case of use of the customs declaration of goods imported in the form of re-import, based on regulations on the respective duration during which temporarily imported goods may stay in Vietnam, enter the deadline in the dd/mm/yyyy format.	
1.11	(Proposed) submission date	Enter the proposed date (dd/mm/yyyy) of implementation of the IDC service.  In case of skipping this field, the e-customs system will automatically import the date of implementation of this service.	
1.12	Importer's code	Enter the importer's TIN.  Note:  - If the importer has registered use of VNACCS and has already implemented the IDA service, the system will automatically export the importer's code.	

		- If the foreign consignor hires a bonded warehouse, the importer's code is the code of the owner of that bonded warehouse or the code of the customs brokerage agent.	
1.13	Importer's code	Enter the importer's name. Note: - If the foreign consignor hires a bonded warehouse, the importer's name is the name of the owner of that bonded warehouse or the name of the customs brokerage agent. - If the importer has registered use of VNACCS or has already entered "the importer's code", the system will automatically export the importer's name.	
1.14	Zip/postal code	Enter the importer's zip/postal code (if any).	
1.15	Importer's address	(1) Enter the importer's address. Do not need to fill in this field if it is automatically displayed on the system. (2) If the importer's address is not correctly displayed on the system, enter the correct address. (3) If the importer has registered the use of VNACCS and has already implemented the IDA service, inputting information in this field is not required.	
1.16	Importer's telephone number	(1) Enter the importer's telephone number (hyphens are not accepted). In case of the automatic display on the system, data input is not required. (2) If the importer's telephone number is not correctly displayed on the system, enter the correct telephone number. (3) If the importer has registered the use of VNACCS and has already implemented the IDA service, inputting information in this field is not required.	
1.17	Import-entrusting person's code	Enter the import-entrusting person's TIN.	
1.18	Import-entrusting person's name	Enter the import-entrusting person's name.	
1.19	Exporter's code	Enter the exporter's code or the foreign consignor's code in case of transport of goods into a bonded warehouse (if any).	
1.20	Exporter's name	(1) Enter the exporter's name or the foreign consignor's name in case of transport of goods into a bonded warehouse (if not available on the system). (2) If available, the system will automatically export the exporter's name. Note: - Enter the exporter (the seller)'s name under a contract for trading of imported goods (even including the case in which imported goods are traded through the third party);	

		<p>- Enter the customer's name specified in the toll manufacturing agreement (if goods are imported through the third party designated by the toll manufacturing service customer, enter the designated consignor in the box intended for entering the export entrusting person's name);</p> <p>- If the sales agreement prescribes the imported goods are received in Vietnam (in case of the spot import), the exporter's name is the overseas buyer's name; the name of the designated consignor (in Vietnam) must be entered in the box intended for the export entrusting person's name;</p> <p>- If the customs declarant is the owner of the imported goods sent to a bonded warehouse, enter the foreign seller's name (the same as the exporter's name inscribed on the declaration of import of goods sent to a bonded warehouse);</p> <p>- The abbreviated or shortened name of the exporter is accepted.</p>	
1.21	Exporter's zip/postal code	Enter the exporter's zip/postal code (if any).	
1.22	Address	<p>Box 1: Enter street name, home/ post office box number. The customs declarant must enter the address on his/her own if the system does not automatically export information.</p> <p>Enter the accurate street name and home/post office box number if the system gives inaccurate information.</p> <p>Box 2: Continue to enter street name and home/post office box number.</p> <p>Box 3: Enter the city's name. The customs declarant must fill in this field if the system does not automatically export information.</p> <p>Enter the city's accurate name if the information displayed on the system is not correct.</p> <p>Box 4: Enter the country's name. The customs declarant must fill in this field if the system does not automatically export information.</p> <p>Enter the country's accurate name if the information displayed on the system is not correct.</p>	
1.23	Country code	<p>The country code contains 02 UN LOCODE letters (see the chart of country codes at the Portal of the General Department of Customs: <a href="http://www.customs.gov.vn">www.customs.gov.vn</a>), specifically including the followings:</p> <p>(1) If the goods are transported directly from the exporting country to Vietnam or in transit through an intermediate country without being traded or processed for manufacturing of finished products or exported products, or those obtain the customs clearance from the foreign customs authority, the country of consignment will be the exporting country.</p>	X

		<p>(2) If the goods are transported from the exporting country to Vietnam and in transit through one or multiple intermediate countries, the country of consignment will be the last country where the goods are in transit before arrival in Vietnam, and where the goods are traded or processed for manufacturing of finished products and exported products, or where the goods obtain the customs clearance.</p> <p>(3) In case the abovementioned country code is not defined, enter the exporter's country code.</p>	
1.24	Import-entrusting person's name	<p>Enter the export-entrusting person's name (if any).</p> <p>In case of the spot import assigned by the foreign exporter, enter the name of the assigned consignor in Vietnam.</p>	
1.25	Customs brokerage agent's code	<p>(1) If the customs brokerage agent implements the IDA service and other following services, data entry is not required.</p> <p>(2) If the IDA service and the IDC service are implemented by two different customs declarants, enter the code of the user of the IDC service.</p>	
1.26	Transport document number (B/L, AWB number, etc.)	<p>(1) Enter the transport document number containing digits, alphabetical letters and special characters (if any) (B/L, AWB and RWB number).</p> <p>Note:</p> <ul style="list-style-type: none"> <li>- Enter the number of the transport document on which the importer's name is given at the box intended for the consignee's name.</li> </ul> <p>Provide the transport document on which the consignee is the importer.</p> <ul style="list-style-type: none"> <li>- With respect to B/L and AWB, it is possible to enter as many as 05 numerals but the goods defined by these transport document numbers must be owned by one consignor, consignee, and carried by the same means of transport and on the same route as well as must have the same date of arrival.</li> <li>- The AWB number is not allowed to exceed 20 characters.</li> </ul> <p>(2) If a transport document is used by multiple customs declarations, the customs declarant must inform the customs authority of the splitting of that transport document according to the information requirements prescribed in the form No. 12 of this Appendix through the electronic customs data system. The system automatically receives, checks and replies to the customs declarant's application for the splitting of the transport document promptly after receipt of the notification of such splitting. The customs declarant is required to use the branched transport document number in a response to fill in this box.</p>	

		(3) If the goods are imported without the transport document, the customs declarant must send information about goods according to the information requirements set forth in the form No.13 of this Appendix through the electronic customs data processing system. The system will automatically grant the cargo management number to the imported shipment to fill in this box.	
1.27	Quantity	<p>Box 1: Enter the aggregate number of goods packs (based on the commercial invoice, packing list and transport document, etc.)</p> <p>Note:</p> <ul style="list-style-type: none"> <li>- Do not enter the decimal parts;</li> <li>- Enter "1" for the goods not measured in such units as parcel or case, etc.</li> </ul> <p>Box 2: Enter the measurement unit code</p> <p>Example: CS: case, BX: box,...</p> <p>(See the chart of package type codes on the website <a href="http://www.customs.gov.vn">www.customs.gov.vn</a>)</p>	X
1.28	Gross weight	<p>Box 1: Enter the total weight of the shipment (based on the packing list, commercial invoice and transport document)</p> <p>Note:</p> <ul style="list-style-type: none"> <li>- If the customs declarant selects the code "1" at the data field "Transportation mode code", 08 characters indicating the integer parts and 01 character indicating the decimal part may be entered. If the decimal part is more than 01 character, enter the exact gross weight into the box "Note".</li> <li>- As for other modes of transportation, 06 characters of the integer part and 03 characters of the decimal part must be entered.</li> <li>- If the code of the gross weight of the shipment is "LBR" (pound), the system will automatically convert into KGM (kilogram).</li> <li>- Do not need to fill in this box if the customs declarant selects the code "9" at the data field "Transportation mode code".</li> </ul> <p>Box 2: Enter the measurement unit code for the UN/ECE gross weight of the shipment</p> <p>Example:</p> <p>KGM: kilogram</p> <p>TNE: tonne</p> <p>LBR: pound</p> <p>(See the chart of "units of measure codes" on the website <a href="http://www.customs.gov.vn">www.customs.gov.vn</a>)</p>	X

		<p>- If the unit of measure which is not LBR is used, specify the code of that unit of measure.</p> <p>- If the code "LBR" (pound) is used, enter KGM.</p>	
1.29	Code of the proposed location for storage of goods awaiting customs clearance	<p>Enter the code of the location for storage of goods upon implementation of the import declaration.</p> <p>(See the chart of codes of proposed facilities of storage of goods awaiting customs clearance, places for intermediate transportation under tax suspension and places of destination for transportation under tax suspension on the website <a href="http://www.customs.gov.vn">www.customs.gov.vn</a>)</p> <p>Example 1: If Company A registers the import declaration with the Hai Phong Region I Sub-department of Bordergate Customs (the Subdepartment's code is 03 CC), and their goods are stored at the Tan Cang Hai Phong Warehouse Facility (according to the arrival notice), enter the code of the Tan Cang Hai Phong Warehouse Facility (03CCS03).</p> <p>Example 2: If Company B registers the import declaration with the Bac Thang Long Customs Subdepartment (its code is 01NV) and their goods are kept at the Tan Thanh Lang Son Storage Yard of Imported Goods (according to the arrival notice), enter the code of Tan Thanh Storage Yard of Imported Goods (15E4G02).</p>	X
1.30	Codes and numbers	Enter codes and numbers of goods package (shown on parcels or boxes, etc.).	
1.31	Means of transport	<p>Box 1: Enter the call sign in case of sea/river transport. If basic vessel information has not been input in the system, enter "9999".</p> <p>Box 2: Enter the name of means of transport (according to the transport document: B/L, AWB,...)</p> <p>(1) Enter the vessel's name in case of sea/river transport.</p> <p>(2) In case information input is skipped, the system will automatically export the vessel's name registered on the system based on its call sign given in the box 1.</p> <p>(3) In case of air transport, enter the airline's code (02 characters), flight number (04 characters), slash (01 character), dd/mmm (dd: 02 characters, mmm: 03 abbreviated characters of English month names).</p> <p>Example: AB0001/01JAN</p> <p>(4) In case of land transport, enter the registration plate number.</p> <p>(5) In case of rail transport, enter the train registration number.</p> <p>(6) Do not need to fill in this field if the customs declarant selects the code "9" at the field "Transportation mode code" and the system automatically export the name of the means of transport.</p>	



1.32	Arrival date	Enter the proposed date of arrival of goods at the bordergate according to the transport document or the arrival notice sent by the shipper to the consignee.	
1.33	Unloading location	<p>Box 1: Enter the code of the unloading location:</p> <p>(1) Enter the unloading port code (air or sea transport) according to the transport document (B/L, AWB,...);</p> <p>(2) Enter the stop station (rail transport);</p> <p>(3) Enter the bordergate code (land or river transport);</p> <p>(4) Data entry is compulsory if the customs declarant selects the code "9" at the data field "Transportation mode code".</p> <p>(Refer to the chart of domestic ICD codes, land bordergates – railway terminals and domestic airports on the website <a href="http://www.customs.gov.vn">www.customs.gov.vn</a>)</p> <p>Box 2: Enter the unloading location: The system exports the name of the unloading location based on the location code. If the code of the unloading location is not available, enter the unloading location's name.</p> <p>Note:</p> <ul style="list-style-type: none"> <li>- In case of the spot import, enter the name of the importing company's warehouse.</li> <li>- Do not need to fill in this data field if the goods are imported from non-tariff zones, except bonded warehouses.</li> </ul>	X
1.34	Loading location	<p>Box 1: Enter the UN LOCODE loading location code. (See the chart of codes of overseas locations and overseas airports on the website <a href="http://www.customs.gov.vn">www.customs.gov.vn</a>).</p> <p>Note:</p> <ul style="list-style-type: none"> <li>- In case the location is not present in the abovementioned code chart, enter the country code (02 characters) + ZZZ.</li> <li>- In case of the spot import, enter "VNZZZ". If the goods in non-tariff zones are sent to bonded warehouses; the goods are imported from bonded warehouses into domestic areas, enter "ZZZZZ".</li> </ul> <p>Box 2: Enter the location where the goods are loaded onto the means of transport:</p> <p>Note:</p> <ul style="list-style-type: none"> <li>- Do not need to fill in this field if the system gives automatic support.</li> <li>- In case of rail transport, enter the railway terminal name.</li> <li>- In case of the spot import or import of the goods from a domestic area into a bonded warehouse, enter the name of the exporting company's warehouse.</li> <li>- If the goods are imported from a non-tariff zone into a bonded warehouse, enter the name of the non-tariff zone.</li> </ul>	X

		- In case the goods are imported from a bonded warehouse into a domestic area, enter the name of the bonded warehouse.	
1.35	Quantity of containers	<p>Enter the number of containers:</p> <p>(1) The system automatically exports the number of containers after registration.</p> <p>(2) In case of the air transport or other mode of transportation without using containers, and the imported goods are packed in the consolidated container from a CFS warehouse, data input in this field is not required.</p> <p>(3) The customs declarant uses the HYS service to register the list of containers (including information about codes, numbers and seal numbers).</p> <p>Note: The list of containers is prepared in the excel file format approved by the customs authority.</p>	
1.36	Code of shipment content inspection result	<p>If the customs declarant checks the imported goods before submission of the customs declaration, enter one of the following codes:</p> <p>“A”: NOT Abnormal</p> <p>“B”: Abnormal</p> <p>“C”: Consultation with the customs authority is needed</p> <p>Note: Enter the code “C” if the customs declarant demands that the customs authority carry out the physical inspection of the shipment.</p>	
1.37	Codes of other legislative documents	<p>Enter the code of the legislative document on management of imports specified on the customs declaration, such as the import permit, sanitary and phytosanitary test, food safety and quality inspection results, etc.</p> <p>(See codes of legislative documents in the chart of codes of other regulatory documents and license classification on the website <a href="http://www.customs.gov.vn">www.customs.gov.vn</a>)</p> <p>Note:</p> <p>- As for the goods subject to the administration by the specialized regulatory body, data input in this box is required.</p> <p>- May enter 05 codes (at 05 boxes) at maximum and these codes must be different.</p>	X
1.38	Import permit	<p>Fill in this data field if the goods have to obtain the import permit and the specialized inspection result prior to customs clearance; the imported goods are in the reconciliation list, the list of off-system duty-free investments, the list of synchronized equipment, the list of goods imported in the form of full set and disassembled for multiple imports and shipments, the list of supplies and equipment imported for assembly, repair and maintenance of railway locomotives and cars, the list of supplies and</p>	X

		<p>equipment imported for the priority machinery manufacturing industry, the written document on prior valuation, the written document on code predetermination and the written document on origin determination, and the number of receipt of the processing contract/appendix to a contract.</p> <p>Box 1: Enter the classification code of the import permit. (See codes of import permits in the chart of other regulatory documents and license classification on the website <a href="http://www.customs.gov.vn">www.customs.gov.vn</a>)</p> <p>Box 2: Enter the number of the import permit or the number of the written notification of the specialized inspection result or the number of the reconciliation list or the number of the written document on predetermination of code/value/origin (if any) or the number of receipt of the processing contract or the appendix thereto, which is exported by the system when the customs declarant informs the processing contract or the appendix thereto. (Enter 05 types of import permits at maximum).</p>	
1.39	Classification of invoice types	<p>Enter one of the classification codes of invoicing forms as follows:</p> <p>“A”: Commercial invoices</p> <p>“B”: Evidencing documents equivalent to commercial invoices if the buyer is obliged to pay the seller or the inventory of commercial invoices by using the form No. 02/BKHĐ/GSQL in the Appendix V hereto, or in case of none of commercial invoices.</p> <p>“D”: electronic invoices (if registration of the electronic invoice on VNACCS has been completed)</p> <p>Note: In case of preparation of the inventory of invoices according to the form No. 02/BKHĐ/GSQL in the Appendix V, select the code “B”.</p>	
1.40	Electronic invoice receipt number	<p>(1) If the invoice form is classified by the code “D”, the electronic invoice receipt number will be required.</p> <p>(2) If the invoice form is classified by the code other than the code "D", this data field cannot be filled in.</p>	
1.41	Invoice number	<p>Enter the number of the commercial invoice or the number of the evidencing documents equivalent to a commercial invoice if the buyer is obliged to pay the seller or the inventory of commercial invoices by using the form No. 02/BKHĐ/GSQL in the Appendix V hereto.</p> <p>In case the commercial invoice is not available, the customs declarant will not be required to fill in this box.</p> <p>If the goods imported from a bonded warehouse into domestic areas multiple times, enter the number of the commercial invoice issued by the foreign seller upon import of these goods into domestic areas.</p>	

1.42	Invoicing date	<p>Enter the date of issuance of the commercial invoice or the date of formulation of the evidencing document equivalent to a commercial invoice if the buyer is obliged to pay the seller or the statement of commercial invoices by using the form No. 02/BKHD/GSQL in the Appendix V hereto. (dd/mm/yyyy).</p> <p>Note: If the commercial invoice is not available, enter the date of implementation of IDA service.</p>	
1.43	Payment method	<p>Enter one of the following payment method codes:</p> <p>“BIENMAU”: Border trade</p> <p>“DA”: Documents against Acceptance Collection</p> <p>“CAD”: Cash against Documents</p> <p>“CANTRU”: Clearing and redemption</p> <p>“CASH”: Cash</p> <p>“CHEQUE”: Cheque</p> <p>“DP”: Documents against Payment Collection</p> <p>“GV”: Capital contribution</p> <p>“H-D-H”: Swapping and Bartering</p> <p>“H-T-N”: Goods for debt repayment</p> <p>“HPH”: Bill of exchange</p> <p>“KHONGTT”: No payment</p> <p>“LC”: Letter of credit</p> <p>“LDDT”: Investing joint venture</p> <p>“OA”: Open account</p> <p>“TTR”: Telegraphic Transfer Reimbursement.</p> <p>“KC”: Other (including the TT payment)</p> <p>Note:</p> <p>- In case of payment made in other or combined forms, enter the code “KC” and fill in the actual payment method onto the box “Details of value declaration”;</p> <p>- If the customs declarant is the owner of the goods sent to a bonded warehouse, enter "No payment" in the data field of payment method.</p>	
1.44	Total invoice value	<p>Box 1: Enter the classification code of invoice/ other equivalent:</p> <p>“A”: Invoice price of paid goods</p> <p>“B”: Invoice price of unpaid goods (FOC/promotional products)</p> <p>“C”: Invoice price of both paid and unpaid goods</p> <p>“D”: Other cases (including the case in which none of commercial invoices is issued)</p>	X

Box 2: Enter one of the following Incoterms terms and conditions of delivery:

- (1) CIF
- (2) CIP
- (3) FOB
- (4) FCA
- (5) FAS
- (6) EXW
- (7) C&F (CNF)
- (8) CFR
- (9) CPT
- (10) DDP
- (11) DAP
- (12) DAT
- (13) C&I
- (14) DAF
- (15) DDU
- (16) DES
- (17) DEQ

In case, upon import of goods in the form of toll manufacturing, the customs declarant uses the third-party invoice under invoice price terms and conditions which are not relevant to delivery terms and conditions specified in a contract, or in the absence of the commercial invoice, enter CIF into the box "Invoice price terms and conditions".

Box 3: Enter the code of the currency unit specified on the invoice according to the UN/LOCODE standards.

(See the chart of currency unit codes on the website [www.customs.gov.vn](http://www.customs.gov.vn))

Box 4: Total invoice value:

- (1) Enter total invoice value.
- (2) If the shipment has multiple invoices with the same transport document, the shipment documentation contains the consolidated invoice combining these invoices or other evidencing document replacing the invoice is prepared under instructions, enter total value specified on the consolidated invoice, and before registration of the customs declaration, provide the list of invoices or equivalent evidencing documents by carrying out the HYS service.
- (3) If the terms of delivery, such as CFR, DDU, DDP, DAP, DAF, etc., are applied, but total amount on the invoice is divided into separate amounts, including total

	<p>amounts varying depending on EXW or FOB terms, transportation or packing costs, etc.; each item has the invoice value under EXW or FOB terms (exclusive of transportation or packing costs, etc.), and in case of the distribution of transportation or packing costs, etc. in the value ratio, the data fields will be completed as follows:</p> <ul style="list-style-type: none"> <li>- At the box "Terms of delivery", specify EXW or FOB relevant to total invoice value (adjustments have not yet been added or subtracted).</li> <li>- At the box "Total invoice value", enter total value specific to EXW or FOB terms.</li> <li>- Enter transportation costs into the box "Transportation cost";</li> <li>- Enter packing costs and other adjustment amounts (if any) into the box of adjustments;</li> <li>- Enter the terms of delivery into the box "Value declaration details";</li> <li>- At the box "Total value distribution factor", enter total invoice value under respective EXW or FOB terms (adjustments have not yet been added or subtracted).</li> <li>- At the box "Invoice value" of each item, enter the value of each item specified on the invoice (adjustments have not yet been added or subtracted).</li> </ul> <p>(4) With respect to import of goods between an enterprise at a non-tariff zone/ bonded warehouse and a domestic enterprise: If the terms of delivery belong to the E or F group,</p> <ul style="list-style-type: none"> <li>- Enter CIF into the box "Terms of delivery";</li> <li>- Enter information according to instructions given in (1) into the box "Total invoice value".</li> </ul> <p>(5) In case of the invoice containing both paid goods and FOC/ promotional products, Enter total invoice value and input information into the Detail field as follows:</p> <ul style="list-style-type: none"> <li>- As for paid goods, enter information as normally according to instructions (the system gives support in the automatic distribution of dutiable values);</li> <li>- As for FOC/ promotional products, enter total invoice value and, at the box "Value declaration details", specify the ordinal number of product line in the Detail field as FOC/ promotional products.</li> </ul> <p>+ Box "Invoice value", box "invoice unit price" may be kept blank;</p> <p>+ Box "dutiable value": Enter the dutiable value of goods.</p> <p>(6) If the entire shipment contains FOC/ promotional products or goods without the commercial invoice:</p> <ul style="list-style-type: none"> <li>- At the box "total invoice value", enter total transportation or insurance cost (if any) of the shipment;</li> </ul>	
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		<p>- Box "Invoice value", box "invoice unit price" may be kept blank;</p> <p>- At the box "dutiabale value", enter the dutiable value of goods.</p> <p>Note: In (5) and (6), the box "Tariff schedule codes of imported goods", select the appropriate schedule. In case of goods not subject to duty, select B30 and enter 0% at the box "Duty rate" and respective duty exclusion/deduction/exemption codes.</p> <p>(7) Enter as many as 04 numerals in the fractional parts if the currency unit code is not [VND]. If the currency unit code is [VND], entering the fractional parts in a decimal number will not be permitted.</p> <p>Note:</p> <p>- If total invoice value exceeds the system's limit, a paper customs declaration will be needed.</p> <p>- In case the commercial invoice is not available and the customs declarant does not fill in the box "Invoice number", this data field will be skipped.</p>	
1.45	Value declaration classification code	<p>Enter one of the following codes:</p> <p>"1": Determining the dutiable value according to the method for determination of the transaction value of identical goods</p> <p>"2": Determining the dutiable value according to the method for determination of the transaction value of similar goods</p> <p>"3": Determining the dutiable value according to the method for determination of the deductive value</p> <p>"4": Determining the dutiable value according to the method for determination of the computed value</p> <p>"6": Applying the transaction value method</p> <p>"7": Applying the transaction value method if a special relationship is established but causes no impact on the transaction value</p> <p>"8": Applying the transaction value method, but manually distributing adjustments to the dutiable value and typing distributed amounts at the box indicating the dutiable values of specific product lines.</p> <p>"9": Determining the customs value according to the inference method.</p> <p>"T": Determining the customs value in certain special cases</p> <p>Note:</p> <p>- If various valuation methods are applied to a shipment, enter the representative code indicating the commonly used method.</p>	

		<p>- Codes "0", "5" and "Z" are those relating to the consolidated value declaration which are not applied until detailed instructions are given.</p> <p>- Enter the code "6" or "7" only if the shipment qualifies for application of the transaction value method.</p> <p>- Use the code "T" for cases prescribed in Article 17 of the Circular No. 39/2015/TT-BTC and goods imported for processing of products under contracts with foreign tradespersons.</p>	
1.46	Number of receipt of the consolidated value declaration	<p>Box 1: Do not fill in this box until new instructions are given</p> <p>Box 2: Do not fill in this box until new instructions are given</p> <p>Box 3: Do not fill in this box until new instructions are given</p>	
1.47	Transportation cost	<p>Box 1: Enter one of the following transportation cost codes:</p> <p>"A": This code is used if the transport document specifies total fee for transportation of all goods.</p> <p>"B": This code is used in the following cases:</p> <ul style="list-style-type: none"> <li>- The shipment invoice contains the paid goods and FOC/ promotional products;</li> <li>- The costs of transportation of the paid goods and FOC/ promotional products specified in the transport document are separated.</li> </ul> <p>Upon use of this code, at the box (box 3) indicating the cost of transportation of the paid goods, the system will automatically fill in information. With respect to FOC/ promotional products, the customs declarant must, of their own accord, total transportation fees for calculation of the dutiable value and enter the total number into the box indicating the dutiable values of FOC/ promotional products.</p> <p>"C": This code is used if the customs declaration shows that only a part of the goods contained in the shipment specified in the transport document is imported.</p> <p>"D": Distributing transportation costs according to the weight and capacity rate. When entering this code, the customs declarant must submit the valuation declaration in order to distribute dutiable value adjustments/ calculate the dutiable value of each item, enter the result of calculation of the dutiable value specified on the valuation declaration into the respective box on the import declaration in the VNACCS system.</p> <p>"E": This code is used if the value of invoice of the goods includes transportation costs (example: CIF, C&amp;F, CIP), but the actual transportation cost exceeds the invoiced one (other transportation costs may additionally arise from</p>	



		<p>transporting goods to ports of entry owing to an increase in the transportation cost due to increases in fuel prices, currency fluctuations or port congestion, etc.).</p> <p>“F”: This code is used if a transportation cost exceeds the prescribed one and only a part of goods contained in a shipment is imported.</p> <p>Box 2: Enter the code of the currency unit of the transportation cost.</p> <p>Box 3: Enter the amount of the transportation cost:</p> <p>(1) If the currency unit code is not “VND”, entering as many as 4 numerals in the fractional parts may be accepted.</p> <p>(2) If the currency unit code is “VND”, entering numerals in the fractional parts will not be accepted.</p> <p>(3) If the code of the terms of the invoice price is “C&amp;F” or “CIF”, and the actual transportation cost is greater than the transportation cost specified in the transportation cost invoice, enter the transportation cost difference into this box (equivalent to the code “E” at the box 2).</p> <p>Note:</p> <p>- In case the commercial invoice is not available and the customs declarant does not fill in the box “Invoice number”, this data field will be skipped.</p>	
1.48	Insurance cost	<p>Box 1: Enter one of the following insurance cost codes:</p> <p>Enter one of the following insurance cost codes:</p> <p>“A”: Separate insurance</p> <p>“D”: No insurance</p> <p>If the data field indicating the terms of the invoice price has been filled in by CIF, CIP, C&amp;I, DDU, DDP, DAP, DAF or DAT price, the data input herein will not be allowed.</p> <p>Note: The code “B” is the general insurance which is not applied until new instructions are given.</p> <p>Box 2: Enter the code of the currency unit of the insurance cost in case of the separate insurance (code “A”).</p> <p>Box 3: Enter the amount of the insurance cost in case of the insurance code “A”.</p> <p>(1) If the currency unit code is not “VND”, entering as many as 4 numerals in the fractional parts may be accepted.</p> <p>(2) If the currency unit code is “VND”, entering numerals in the fractional parts will not be accepted.</p> <p>Box 4: Do not fill in this box until new instructions are given</p> <p>Note:</p>	

		- In case the commercial invoice is not available and the customs declarant does not fill in the box "Invoice number", this data field will be skipped.	
1.49	Adjustment code and name	<p>Box 1: Enter respective codes of the following adjustments:</p> <p>"A": Sales commission and brokerage fee (AD).</p> <p>"B": Cost of packaging deemed as an integral part of an exported good (AD).</p> <p>"C": Packing cost (AD).</p> <p>"D": Assistance amount (AD).</p> <p>"E": Copyright cost, licensing cost (AD).</p> <p>"P": Amounts that an importer has to pay from proceeds gained after resale, disposal and use of imported goods (AD).</p> <p>"Q": The buyer's amounts payable which are not included in the invoice price, including: advance or prepaid amount, deposit amount (AD).</p> <p>"K": The buyer's payment to the third party upon the seller's request (AD).</p> <p>"M": Amounts paid by the debt settlement (AD).</p> <p>"U": Costs incurred by activities arising after import of goods, including construction, architecture, installation, maintenance or technical assistance, consultancy, supervisory and other equivalent costs (SB).</p> <p>"V": Transportation costs arising after transportation of goods to the first port of entry (SB).</p> <p>"H": Insurance costs arising after transportation of goods to the first port of entry (SB).</p> <p>"T": Taxes, fees or charges which have already been paid in Vietnam and included in the purchase price of the imported goods (SB).</p> <p>"G": Discounts (SB).</p> <p>S: Costs relating to marketing of imported goods which are incurred by the buyer</p> <p>"L": Interest calculated at the rate specified under the buyer's financial agreement and relating to the purchase of imported goods (SB).</p> <p>"N": Others</p> <p>Note:</p> <p>- Do not enter the code "G" in this box in case of the quantity discount. At the box "Value declaration details", clearly enter the goods eligible for the quantity discount and the discounted value or the discount rate. Upon completion of import of the entire shipment, the discount</p>	

		<p>may be considered in accordance with the Circular No. 205.</p> <p>Box 2: Enter the respective code of value adjustment in the following cases:</p> <p>“AD”: Addition of the adjustment amount.</p> <p>“SB”: Subtraction of the adjustment amount.</p> <p>“IP”: The dutiable value which is the invoice price.</p> <p>“DP”: Entering total dutiable price which is manually calculated.</p> <p>Box 3: Enter the code of the currency unit of the adjustment amount.</p> <p>Box 4: Enter the value of the adjustment amount corresponding to the code of the adjustment name and the code of the adjustment amount.</p> <p>(1) Enter as many as 04 numerals in the fractional parts if the code of the currency unit is not “VND”.</p> <p>(2) If the code of the currency unit is “VND”, entering the fractional parts will not be allowed.</p> <p>Box 5: Enter total factor of distribution of adjustment values.</p> <p>(1) If the adjustment amount is distributed to the good specified in at least 2 customs declarations, enter total invoice price of products with adjustments distributed in all of customs declarations.</p> <p>(2) If adjustments are distributed to the goods of only one customs declaration, this box may be skipped.</p> <p>(3) Enter as many as 04 numerals in the fractional parts.</p> <p>(4) Value of the column “Total factor of distribution of adjustment amounts” ≤ the value of the column “Total factor of distribution of dutiable values”.</p> <p>Note:</p> <p>- In case the commercial invoice is not available and the customs declarant does not fill in the box “Invoice number”, this data field will be skipped.</p>	
1.50	Value declaration details	<p>1) Enter the transport document in the DDMMYYYY#&amp; format.</p> <p>(2) Enter details of the value declaration.</p> <p>Example: If the sales commission is equal to 5% of the invoice value, calculate the commission amount, enter the corresponding adjustment amount and write “the commission equal to 5% of the invoice value” into this box.</p> <p>(3) Enter notes and remarks relating to the value declaration.</p> <p>(4) Enter information according to instructions given at the box "Total invoice value" and other relevant boxes.</p>	

		<p>(5) If the customs declarant has not obtained adequate information and documents on customs valuation, he/she may request the customs authority to determine value as a basis for release of goods.</p> <p>(6) If imported or exported goods have not been officially priced on the date of registration of the customs declaration, the customs declarant will accept the temporarily calculated price.</p> <p>(7) Inform any discount in which subtraction is not implemented.</p> <p>(8) Enter the number of the sales contract (if any).</p> <p>(9) In case of requesting the single customs consultation and using the result of the multiple customs consultation, the customs declarant enters contents of the "request for the single customs consultation or use of the result of the multiple customs consultation" and clarifies such information as the ordinal number of goods, number/date of the customs consultation report, code of the customs department/subdepartment that carries out the customs consultation).</p>	
1.51	Total factor of distribution of the dutiable value	<p>(1) Enter total invoice value before making adjustments.</p> <p>(2) Enter as many as 04 numerals in the fractional parts.</p> <p>(3) In case of one invoice – multiple customs declarations, filling out this box is mandatory.</p> <p>(4) In case this field is not filled in, the system will automatically calculate the value input in this box by summing up all invoice prices of products specified in the customs declaration.</p> <p>(5) The value of the column "Total factor of distribution of dutiable values" ≥ the value of the column "Total factor of distribution of adjustment amounts".</p> <p>Note:</p> <p>- In case the commercial invoice is not available and the customs declarant does not fill in the box "Invoice number", this data field will be skipped.</p>	
1.52	Taxpayer	<p>Enter one of the following codes:</p> <p>"1": Taxpayer who is an importer</p> <p>"2": Taxpayer who is a customs agent</p>	
1.53	Codes of reasons for BP request	<p>- In case of requesting the release of goods under a guarantee, the customs declarant must enter one of the following codes:</p> <p>"A": Awaiting determination of HS codes</p> <p>"B": Awaiting determination of dutiable value</p> <p>"C": In other cases</p>	

		- In case of requesting the release of goods for tax payment reasons, the customs declarant enter the request for release of goods into the box "Value declaration details"	
1.54	Code of the bank mandated to pay duties on behalf of taxpayer	Enter the bank's code granted by the State Bank (see the chart of "Bank codes" on the website <a href="http://www.customs.gov.vn">www.customs.gov.vn</a> ). If the symbol and number of the document evidencing the tax payment limit have been registered, the system will check the following information:  (1) The user of the limit must be the importer or the limit is granted to a customs agent itself.  (2) The date of implementation of this service must fall within the validity period of the registered limit.	
1.55	Year of issuance of the limit	Enter the year of issuance of the written document evidencing the limit. Filling in this field is compulsory if the customs declarant has input information in the field "Code of the bank mandated to pay duties on behalf of taxpayer".	
1.56	Symbol of the document evidencing the limit	Enter the symbol of the document evidencing the limit inscribed on the certificate of limit issued by the bank (10 characters at maximum). Filling in this field is compulsory if the customs declarant has input information in the field "Code of the bank mandated to pay duties on behalf of taxpayer".	
1.57	Number of the document evidencing the limit	Enter the symbol of the document evidencing the limit inscribed on the certificate of limit issued by the bank (10 characters at maximum).  Filling in this field is compulsory if the customs declarant has input information in the field "Code of the bank mandated to pay duties on behalf of taxpayer".	
1.58	Code for determination of the duty payment duration	Enter one of the following codes:  "A": This code is used if the duty payment duration is applied under a several guarantee.  "B": This code is used if the duty payment duration is applied under a joint and several guarantee.  "C": This code is used if the duty payment duration is applied under no guarantee.  "D": This code is used in case of prompt duty payment.  Note: Enter the code "D" in case of the supplementary declaration submitted to apply for customs clearance after implementation of the temporary release procedures.	
1.59	Code of the guarantor bank	Enter the bank code issued by the State Bank (see the chart of "Bank codes" on the website <a href="http://www.customs.gov.vn">www.customs.gov.vn</a> ). If the symbol and number of the document evidencing the limit have been registered, the system will check the following information:	X

		<p>(1) The user of the document evidencing the guarantee must be the importer or that document is granted to a customs agent itself.</p> <p>(2) The date of implementation of this service must fall within the validity period of the registered document evidencing the guarantee.</p> <p>(3) In case of use of the several guarantee, it must be used at the Customs Subdepartment where the document has been registered.</p> <p>(4) Except in the case (1), the code of the person authorized to use the document evidencing the guarantee which has been registered in the database has to be identical to the code of the person signing in for use of this service.</p> <p>(5) In case of registration of the document evidencing the several guarantee before completed preparation of the customs declaration based on the number of the transport document and/or the invoice number, the transport document number and/or the invoice number must exist in the several guarantee database.</p> <p>(6) The type code which has been registered in the database of documents evidencing the several guarantee must be identical to the declared type code.</p> <p>(7) If the proposed date of declaration has been registered in the database of documents evidencing the several guarantee, it must be identical to the proposed date of registration of the declaration.</p> <p>(8) In case of registration of the document evidencing the several guarantee completed after the system grants the declaration number, the declaration number available in the guarantee database must be identical to the declaration number granted by the system.</p>	
1.60	Guarantee issuance year	<p>Enter the year of issuance of the document evidencing the guarantee (including 04 characters).</p> <p>Filling in this field is compulsory if the customs declarant has input information in the field "Code of the guarantor bank".</p>	
1.61	Symbol of the document evidencing the guarantee	<p>Enter the symbol of the document evidencing the guarantee which is issued by the bank on the certificate of guarantee (10 characters at maximum).</p> <p>Filling in this field is compulsory if the customs declarant has input information in the field "Code of the guarantor bank".</p>	
1.62	Number of the document evidencing the guarantee	<p>Enter the number of the document evidencing the guarantee which is issued by the bank on the certificate of guarantee (10 characters at maximum).</p>	

		Filling in this field is compulsory if the customs declarant has input information in the field "Code of the guarantor bank".	
1.63	Number of attachment to the electronic declaration	Box 1: Enter the code for classification of the attachment to the electronic declaration in case of use of the HYS function.  (See the chart of codes of attachments to electronic declarations on the website www.customs.gov.vn)  Box 2: Enter the attachment to the electronic declaration granted by the system at the HYS function.	X
1.64	First date of warehousing permission	Enter the warehousing date; If there are many days on which goods are allowed for entry into storage facilities, enter the first date.  If the customs declarant uses the type code A41, enter the date of implementation of the IDC function.	
1.65	Date of commencement of transportation	Enter the date of commencement of transportation of goods under customs supervision in the dd/mm/yyyy format.  Fill in this box only in case the declaration of the combined transport is required.	
1.66	Intermediate transportation information	Box 1: Enter the location of intermediate transportation with respect to transport under tax suspension.  (See the chart of codes of proposed facilities of storage of goods awaiting customs clearance, places for intermediate transportation under tax suspension and places of destination for transportation under tax suspension on the website www.customs.gov.vn)  Box 2: Enter the date of arrival at the location of intermediate transportation.  Box 3: Enter the date of exit from the location of intermediate transportation.	X
1.67	Place of destination for transportation under tax suspension (consolidated declaration)	Box 1: Enter the place of destination for transportation under tax suspension (applicable in case of the declaration of combined transport).  (See the chart of codes of proposed facilities of storage of goods awaiting customs clearance, places for intermediate transportation under tax suspension and places of destination for transportation under tax suspension on the website www.customs.gov.vn)  Box 2: Enter the proposed date of arrival at the place of destination.	X
1.68	Notes	(1) In case the goods imported to serve the purposes of manufacturing of exports, processing and the goods eligible for investment incentives are brought into domestic markets for consumption, enter the number of the import declaration formatted in the following syntax: #&number of the import declaration (11 initial characters).	

		<p>Ex: #&amp;10000567897</p> <p>(2) If a shipment obtains a C/O to be eligible for special tax incentives, enter the number of C/O and issue date.</p> <p>(3) If the declaration of combined transport is not supported in the type code field, provide the following information: time, route, port of exit and port of arrival, code of place of destination for transportation under tax suspension.</p> <p>(4) Enter the number and date of the VAT invoice or the sales invoice in case of trades between domestic enterprises and export processing enterprises or enterprises operating within the boundaries of non-tariff zones.</p> <p>(5) In case of converting purposes of imported goods or bringing them into domestic consumption markets, the customs declarant will declare the number of the previous customs declaration in this box.</p> <p>(6) In case the customs declarant is the owner of the goods sent to bonded warehouses, the customs declarant will specify "Imported goods in the customs declaration for receipt of goods in the bonded warehouse No...dated...".</p> <p>Note:</p> <ul style="list-style-type: none"> <li>- In case of exceeding the permitted limit (100 characters), the subsequent information will be input in the box "Numbers and symbols", "Detailed value declaration" and "Description".</li> <li>- In case of excess of the character limit specified at the aforesaid boxes, use the HYS function to attach further information that needs to be declared.</li> <li>- In case there are a lot of information that need to be noted, each information must be separated by “;”</li> </ul>	
1.69	Enterprise's internal managerial number	<p>- In case of the spot import, enter #&amp;NKTC#&amp;number of the respective spot import declaration (11 initial characters);</p> <p>Example: #&amp;NKTC#&amp;30001234567</p> <ul style="list-style-type: none"> <li>- In case a domestic enterprise agrees to provide processing services for export processing enterprises or hires processing services from processing service providers, enter #&amp;GCPTQ;</li> <li>- As for other imported goods: <ul style="list-style-type: none"> <li>+ If they are temporarily imported from individuals entitled to the tax exemption policy adopted by the State of Vietnam, type #&amp;1;</li> <li>+ In case of the import of goods which are occupational equipment and appliances used within a definite period of time by an entity, organization or entering persons, type #&amp;2;</li> </ul> </li> </ul>	



		<p>+ In case of the temporary import of other equipment containing goods in the form of rotation (shelves, racks, tanks, bottles, etc.), type #&amp;3;</p> <p>+ In case the goods are gifts or presents sent by organizations and individuals in Vietnam to overseas organizations or individuals, type #&amp;4;</p> <p>+ In case the goods are imported by diplomatic missions, international organizations in Vietnam and employees thereof, type #&amp;5;</p> <p>+ In case of the goods used for humanitarian aid or non-refundable air purposes, type #&amp;6;</p> <p>+ In case of the goods which are unpaid sample products, type #&amp;7;</p> <p>+ In case of the goods which are movable property of organizations or individuals, type #&amp;8;</p> <p>+ In case of the goods which are personal luggage of entering persons which is carried under transport documents, or the goods which are carry-on luggage of entering persons exceeding the duty-free allowance, type #&amp;9.</p>	
1.70	Customs order classification	<p>(Section to be completed by the customs officer)</p> <p>Enter the classification code of the notice issued by the customs officer:</p> <p>“A”: Giving revision instructions</p> <p>“B”: Changing the import declaration</p>	
1.71	Date	<p>(Section to be completed by the customs officer)</p> <p>Enter the date of the customs officer’s issuing the notification to the customs declarant in the dd/mm/yyyy format.</p>	
1.72	Name	<p>(Section to be completed by the customs officer)</p> <p>Enter main contents of the notification.</p>	
1.73	Contents	<p>(Section to be completed by the customs officer)</p> <p>Enter the contents of the notification issued by the customs officer:</p>	
<b>B Detailed information about goods</b>			
1.74	Goods code	<p>(1) Enter full details of codes of goods according to the list of exports and imports of Vietnam, preferential tariff schedule and preferential and special import tariff issued by the Ministry of Finance.</p> <p>(2) With respect to the good classified into Chapter 98 of the preferential import tariff, enter the HS code of the good in 97 respective chapters in the list of exports and imports of Vietnam and enter the code of the good in the chapter 98 into the box “Description”</p>	

1.75	Particular management code	Enter the ordinal number of the goods in the list of synchronous machinery and equipment in the chapter 84, 85 or 90 or the ordinal number of other goods in the reconciliation list which has already been registered with the customs authority.	
1.76	Duty rate	<p>The system automatically enters the import duty rate corresponding to the code of the good and the available tariff schedule code.</p> <p>If the system ends a message of one of the following errors: E1004, E1006, E1008 or E1009, the customs declarant has to manually enter the export duty rate into this box.</p> <p>Enter "0" in case of entering the code B30 in the field "Import tariff schedule"</p>	
1.77	Absolute duty rate	<p>Box 1: Enter the absolute duty rate:</p> <p>The system automatically export the absolute duty rate relevant to the code of application the given absolute duty rate. In case the system fails to do so, the customs declarant may manually enter the absolute duty rate into this box. In case of the manual entry of the absolute duty rate, do not need to fill in the box "code of application of the absolute duty rate" mentioned below.</p> <p>Box 2: Enter the measurement unit of the absolute duty rate:</p> <p>(1) In case entry of the absolute duty rate has already been completed, the respective measurement unit of the absolute duty rate referred to in regulations laid down in current documents must be input.</p> <p>(2) Enter the code of the absolute duty rate (See the chart of units of measurement of absolute duty rates on the website <a href="http://www.customs.gov.vn">www.customs.gov.vn</a>)</p> <p>Box 3: Enter the code of the currency unit for calculation of the absolute duty date. (see the chart of currency unit codes on the website <a href="http://www.customs.gov.vn">www.customs.gov.vn</a>)</p>	X
1.78	Goods description	<p>(1) Clarify names, brands and properties, technical parameters, ingredients, model, symbols or numbers, qualities and functions of the goods as specified in commercial agreements and other documents relating to the shipment containing these goods.</p> <p>In case the goods are plant varieties, names of plant varieties must be clarified.</p> <p>Note:</p> <ul style="list-style-type: none"> <li>- Name of the goods is written in Vietnamese or English.</li> <li>- In case of the imported goods which are raw materials, supplies for processing and manufacturing of products for export purposes, enter the code of raw materials, supplies, components#&amp;name of goods, qualities and specifications. In case of the goods which are products</li> </ul>	

		<p>processed by foreign processing partners, enter HS code#&amp;name of goods, specifications and qualities.</p> <p>- In case of the consolidated declaration of HS code as prescribed in clause 2 of Article 18 hereof, give a general description of goods (specifying basic and general characteristics of goods. Ex: motor vehicle components and fabrics, etc.).</p> <p>- In case of the imported good which is machinery or equipment classified by its main parts, a machine designed for performing main functions or falling to be classified in the heading appropriate to its defined functions or the unassembled or disassembled good classified by the completely built-up standard, in addition to the declaration prescribed in point (1), clarify the name of components of each machinery/equipment, etc. in the list of machinery or equipment which is a combination, line or name of each part or component of the unassembled or disassemble goods, corresponding to the HS codes of main machines or completely built-up goods. In case it is impossible to separate value of each machine/part/article/component/spare part, enclose the list of names and quantity of machines/parts/articles/components/spare parts by implementing the HYS function.</p> <p>(2) If the goods satisfy requirements for application of preferential import tax rates in chapter 98, in addition to lines of description of the goods, the customs declarant must enter the HS code of the goods in chapter 98 of the preferential import tariff into this box.</p> <p>(3) In case of application of results of analysis and classification of the shipment, enclosing goods name, ingredients, physicochemical characteristics, functions or effects, and which is imported from the manufacturer that is the same as the manufacturer of the goods obtaining the previous customs clearance, specify the number of the notification of such results.</p>	
1.79	Code of the country of origin	Enter the code of the country or territory where the goods are made (manufactured) according to the UN/LOCODE code list (based on origin certification documents or other materials relating to the shipment).	X
1.80	Import tariff schedule code	<p>Enter the tariff schedule code corresponding to the type of import duty rate, specifically including one of the following codes:</p> <p>“B01”: Preferential import tariff (MFN duty rates)</p> <p>“B02”: Chapter 98 (1) preferential import tariff</p> <p>“B03”: Ordinary customs tariff schedule (equal to 150% of the MFN duty rate)</p> <p>“B04”: Specially preferential import tariff of Vietnam for implementation of the ASEAN Trade In Goods Agreement (ATIGA)</p>	X

		<p>“B05”: Specially preferential import tariff of Vietnam for implementation of ASEAN–China Free Trade Area (ACFTA)</p> <p>“B06”: Specially preferential import tariff of Vietnam for implementation of ASEAN–South Korea Free Trade Area</p> <p>“B07”: Specially preferential import tariff of Vietnam for implementation of ASEAN – Australia – New Zealand Free Trade Agreement</p> <p>“B08”: Specially preferential import tariff of Vietnam for implementation of the ASEAN – India Free Trade Agreement</p> <p>“B09”: Specially preferential import tariff of Vietnam for implementation of the ASEAN – Japan Comprehensive Economic Partnership Agreement</p> <p>“B10”: Specially preferential import tariff of Vietnam for implementation of the Vietnam – Japan Economic Partnership Agreement</p> <p>“B11”: Customs tariff schedule for goods eligible for application of Vietnam – Laos preferential customs duty rates.</p> <p>“B12”: Customs tariff schedule for goods of Cambodian origin</p> <p>“B13”: Specially preferential import tariff of Vietnam for implementation of the Vietnam - Chile Free Trade Agreement</p> <p>“B14”: Out-of-quota tariff schedule</p> <p>“B15”: Absolute customs tariff schedule</p> <p>“B16”: Joint customs tariff schedule</p> <p>“B17”: Chapter 98 (2) preferential import tariff</p> <p>“B30”: Goods not subject to customs duty</p> <p>Note:</p> <p>- In case the goods satisfy requirements for application of preferential import tax rates in chapter 98, make comparison with “Tariff schedule, chapter 98 – B02 and B17” on the website (<a href="http://www.customs.gov.vn">www.customs.gov.vn</a>) to enter the customs tariff schedule B02 or B17 corresponding to the HS code in the chapter 98.</p> <p>- With respect to the goods eligible for duty exemption, declaring the import tariff schedule code as B30 is not allowed but the tariff schedule code corresponding to the classification type of import duty rate is accepted.</p>	
1.81	Out-of-quota code	If the importing enterprise applies the out-of-quota duty rate, enter “X” into this box.	
1.82	Code of application of absolute duty rate	In case the goods are subject to the absolute duty rate or the mixed duty rate, enter the code of application of the absolute duty rate corresponding to each line of product	X

		(see the chart of codes of application of the absolute duty rate on the website: <a href="http://www.customs.gov.vn">www.customs.gov.vn</a> )	
1.83	Quantity (1)	<p>Box 1: Enter the quantity of each imported items in the units of measurement specified in the list of exports and imports of Vietnam or based on the actual transaction.</p> <p>Note:</p> <p>(1) In case the goods are subject to the absolute duty rate, enter to quantity calculated in the unit of measurement of the absolute duty in accordance with regulations in force.</p> <p>(2) Enter as many as 02 numerals in the fractional parts.</p> <p>(3) If the actual quantity has more than 02 characters in the fractional parts, the customs declarant must round these numbers into 02 characters and enter the rounded numbers into this box, and specify the actual quantity and invoice unit prices into the box "Description" according to the following principles: "description#&amp; quantity" (do not enter the unit price into the box "Invoice unit price").</p> <p>Box 2: Enter the unit of measurement specified in the list of exports and imports of Vietnam or based on the actual transaction.</p> <p>(See the chart of "units of measure codes" on the website <a href="http://www.customs.gov.vn">www.customs.gov.vn</a>)</p> <p>Note: If the goods are subject to the absolute duty rate, enter the unit of measurement of the absolute duty according to regulations in force (see the unit of measurement specified in the chart of codes of application of absolute duty rates on the website <a href="http://www.customs.gov.vn">www.customs.gov.vn</a>).</p>	X
1.84	Quantity (2)	<p>Box 1: Enter the quantity of each imported items in the units of measurement specified in the list of exports and imports of Vietnam.</p> <p>Enter as many as 02 numerals in the fractional parts.</p> <p>Box 2: Enter the unit of measurement specified in the list of exports and imports of Vietnam. (See the chart of units of measurement on the website <a href="http://www.customs.gov.vn">www.customs.gov.vn</a>)</p>	X
1.85	Invoice value	<p>1. Enter the invoice value of each item.</p> <p>- In case of import of the goods manufactured by hiring overseas processing services, enter the value of goods arriving in the first port of entry (under CIF terms of delivery or equivalent).</p> <p>In case of failure to determine value under CIF or equivalent terms of delivery, enter all of component values of products, including total value of raw materials constituting products, processing prices (costs) of products and other costs (if any).</p> <p>- With respect to the goods under finance lease contracts, enter total value of goods, except services associated with finance lease contracts.</p>	

		<p>2. Note:</p> <ul style="list-style-type: none"> <li>- Enter as many as 04 numerals in the fractional parts.</li> <li>- If the invoice value of a product exceeds 12 characters in the integer part, it is permissible to separate a product into various items provided that the principle under which total quantity of products is equal to total quantity in the customs declaration is observed. In case of failure to observe this principle, the paper customs declaration will be used instead.</li> <li>- In the absence of invoice, this data field may be skipped.</li> </ul>	
1.86	Invoice unit price	<p>Box 1: Enter the invoice unit price.</p> <p>Box 2: Enter the code of currency unit used for calculation of the invoice unit price.</p> <p>Box 3: Enter the code of the unit of measurement of the quantity used for calculation of the invoice unit price.</p> <p>Note:</p> <ul style="list-style-type: none"> <li>- Invoice unit price x quantity = invoice value ± 1;</li> <li>- If the invoice price exceeds 9 characters, do not enter it into this data field but into the box "Description".</li> <li>- In the absence of invoice, this data field may be skipped.</li> <li>- In case of import of the goods manufactured by hiring foreign processing services, enter all component unit prices of a product under CIF or equivalent terms of delivery.</li> <li>- In case of failure to determine the unit price under CIF or equivalent terms of delivery, enter all of component values of products, including total value of raw materials constituting products, processing prices (costs) of products and other costs (if any) of a product item.</li> <li>- With respect to the goods under finance lease contracts, enter total value of goods, except services associated with finance lease contracts.</li> </ul>	X
1.87	Dutiable value	<p>(1) If the system calculates and distributes customs values, do not need to fill in these boxes (the system will automatically calculate value in case of entering the respective codes "6" and "7" into the box "Value declaration codes")</p> <p>(2) In case of the manual distribution and calculation of customs values, the data entry will be as follows:</p> <p>Box 1: Enter the code of the currency unit of the customs value.</p> <p>Box 2: Enter the customs value of the product:</p> <ul style="list-style-type: none"> <li>- If the currency unit is not "VND", entering as many as 04 numerals in the fractional parts may be accepted.</li> </ul>	X

		<p>- If the currency unit is “VND”, entering numerals in the fractional parts is not accepted.</p> <p>(3) Cases in which data entry is compulsory:</p> <p>- At the box “Value declaration codes”, enter one of the following codes: “1”, “2”, “3”, “4”, “8”, “9”, “T”;</p> <p>- Do not distribute adjustments according to the value ratios.</p> <p>(4) The system will prioritize value entered manually.</p> <p>(5) If the invoice value of a product exceeds 12 characters in the integer part, it is permissible to separate a product into various items provided that the principle under which total quantity of products is equal to total quantity in the customs declaration is observed. In case of failure to observe this principle, the paper customs declaration will be used instead.</p>	
1.88	Number of the item intended for declaration of adjustments	Enter the ordinal number of the adjustment which has been entered in the field “Adjustments”.	
1.89	Ordinal number of the product item on the respective temporary import – re-export declaration	Enter the ordinal number of the product item on the respective temporary export – re-export declaration. Note: - Quantity of product items on the declaration must be less than or equal to the remaining quantity on the respective database for management of temporary import – re-export declaration.	
1.90	Number of the list of customs duty exemption	Enter the number of the list of customs duty exemption available on the VNACCS system. Note: (1) The list of duty exemption must be within the effective period (if any). (2) Do not enter the number of the list of duty exemption if this list is being used for other declarations awaiting customs clearance/completion of customs procedures. (3) Entering customs duty exemption code into the box “Customs duty exclusion/deduction/exemption codes” is compulsory. (4) The customs declarant must be informed in the List of duty exemption. (5) If the duty-exempt imported goods are not classified as those that need to be registered in the list on the VNACCS system, this box may be skipped.	
1.91	Number of product item in the list of customs duty exemption	Enter the ordinal number of the respective product item informed in the list of duty exemption. Note: The number of imported goods in the import declaration must be ≤ the remaining quantity of goods in the list of duty exemption informed on the VNACCS system.	

1.92	Customs duty exclusion/deduction/exemption code	<p>Enter the customs duty exclusion/deduction/exemption code in case of the goods qualifying for customs duty exclusion/deduction/exemption.</p> <p>(See the chart of customs duty exclusion/deduction/exemption codes on the website <a href="http://www.customs.gov.vn">www.customs.gov.vn</a>)</p> <p>Note:</p> <p>(1) Date of registration of the declaration of goods eligible for customs duty exclusion/deduction/exemption is the date within the effective period.</p> <p>(2) In case of being subject to the requirement that the list of goods eligible for duty exemption must be informed on the VNACCS system, input information in this box and those boxes in the data field “Number of the list of goods eligible for customs duty exemption”.</p> <p>(3) Unless being subject to the requirement that the list of goods eligible for duty exemption must be informed on the VNACCS system, do not need to input information in boxes belonging to the data field “Number of the list of goods eligible for customs duty exemption”.</p>	X
1.93	Customs duty deduction amount	Enter the customs duty deduction amount	
1.94	Code of application of duty rate/amount and other receipts	<p>Enter the code of application of duty rate/amount in case of the goods liable to supplemental customs duty (such as safeguard duty, anti-dumping duty, etc.), special consumption duty, environmental protection duty and VAT.</p> <p>Note:</p> <p>(1) Fill in this field in the following order: supplemental customs duty, special consumption duty, environmental protection duty and VAT.</p> <p>In case the goods are liable to these duties, enter the applied duty and the code of the goods not subject to duty at the field requiring the entry of the code of duty exclusion/deduction/exemption or other receipts.</p> <p>If the goods are not subject to the requirement concerning payment of any duties and other receipts, do not need to fill in this box.</p> <p>(See the chart of codes of application of duty rates/amounts and codes of duties on the website <a href="http://www.customs.gov.vn">www.customs.gov.vn</a>)</p> <p>(2) Date of registration of the import declaration must be within the effective period of duty rates/amounts.</p>	X
1.95	Code of duty and other exclusion/deduction/exemption	Enter the code of duty and other exclusion/deduction/exemption in the same manner as the code of customs duty exclusion/deduction/exemption.	X



		Date of registration of the declaration of goods eligible for customs duty exclusion/deduction/exemption is the date within the effective period.  (See the chart of customs duty and other exclusion/deduction/exemption codes on the website <a href="http://www.customs.gov.vn">www.customs.gov.vn</a> )	
1.96	Duty and other deduction amount	Enter the duty and other deduction amount.	

<b>Form No.03</b>	<b>Electronic evidencing documents belonging to customs dossiers</b>	Carry out the declaration at the same time as the registration of the customs declaration	
<b>3.1</b>	<b>Commercial invoice</b>	<b>Applicable to the evidencing document having the same value as the commercial invoice</b>	
3.1.1	<i>General information</i>		
3.1.1.1	Customs authority receiving evidencing documents	Code of customs authority receiving commercial invoices	
3.1.1.2	Customs declarant's code	Customs declarant's TIN	
3.1.1.3	Customs declarant's name	Customs declarant's name and address	
3.1.1.4	Classification codes of invoice types	1: Commercial invoices 2: Evidencing documents as replacement for invoices 3: List of invoices	
3.1.1.5	Commercial invoice number	Number of commercial invoice or number of evidencing document as replacement for invoice or number of list of goods	
3.1.1.6	Date of issuance of commercial invoices	Date of issuance of commercial invoice or number of evidencing document as replacement for invoice or date of issuance of list of goods	
3.1.1.7	Total invoice value	Total value of invoice or evidencing document as replacement for invoice.	
3.1.1.8	Payment currency	Code of base currency for payment	
3.1.1.9	Other notes	Other notes relating to commercial invoices	
3.1.2	<i>Commercial invoices (scan)</i>	Attaching the scanned copy of commercial invoice or evidencing document as replacement for invoice or list of goods	
3.1.3	<i>Other evidencing documents</i>	In case of declaration of information on commercial invoices or evidencing documents as replacement for invoices by using the list of invoices, attaching scanned copies of all commercial invoices or evidencing documents as replacement for invoices available in the cargo manifest.	

<b>3.2</b>	<b>Detailed cargo manifest</b>		
3.2.1	General information		
3.2.1.1	Customs authority receiving evidencing documents	Code of the customs authority receiving the detailed cargo manifest	
3.2.1.2	Customs declarant's code	Customs declarant's TIN	
3.2.1.3	Customs declarant's name	Customs declarant's name and address	
3.2.1.4	Number of the detailed cargo manifest	Enter the number of the detailed cargo manifest	
3.2.1.5	Invoice issuing date	Date of issuance of the detailed cargo manifest	
3.2.1.6	Total quantity of goods	Total quantity of goods included in the shipment and listed in the detailed cargo manifest	
3.2.1.7	Total quantity of packages	Total quantity of packages in the shipment and listed in the detailed cargo manifest	
3.2.1.8	Other notes	Other notes related to the detailed cargo manifest	
3.2.2	Detailed cargo manifest (scan)	Attaching the scanned copy of the detailed cargo manifest	
<b>3.3</b>	<b>Bill of lading or other shipping bills having the equivalent value</b>		
3.3.1	General information		
3.3.1.1	Customs authority receiving evidencing documents	Code of the receiving customs authority	
3.3.1.2	Customs declarant's code	Customs declarant's TIN	
3.3.1.3	Customs declarant's name	Customs declarant's name and address	
3.3.1.4	B/L number	Number of the bill of lading or other shipping bill having the equivalent value	
3.3.1.5	Issuing date	Date of issue of the bill of lading or other shipping bills having the equivalent value (if any)	
3.3.1.6	Carrier's code	Enter the code of the issuer of the bill of lading or other shipping bill having the equivalent value. (See the carrier's code in the chart of codes of carriers on the website: <a href="http://www.customs.gov.vn">www.customs.gov.vn</a> )	X
3.3.1.7	Carrier's name	Name of the issuer of the bill of lading or other shipping bill having the equivalent value	
3.3.1.8	Quantity of containers	Enter total quantity of containers shown on the bill of lading or other shipping bill having the equivalent value	

3.3.1.9	Quantity of packages	Enter total quantity of packages shown on the bill of lading or other shipping bill having the equivalent value	
3.3.1.10	Code of unit of measurement for calculation of the quantity of packages	Enter the code of the unit of measurement of packages. (See the chart of package type codes on the website <a href="http://www.customs.gov.vn">www.customs.gov.vn</a> )	X
3.3.1.11	Gross weight	Enter the gross weight of goods shown on the bill of lading or other shipping bill having the equivalent value	
3.3.1.12	Code of the measurement unit of the gross weight	Enter the code of the measurement unit of the gross weight of goods shown on the bill of lading or other shipping bill having the equivalent value	X
3.3.1.13	Shipping modes	Select one of the following shipping modes: 1. CY/CY 2. CFS/CFS 3. CY/CFS 4. Others	X
3.3.1.14	Quantity of split bills of lading	Enter the number of the bills of lading split from the original one or other shipping bill having the equivalent value	
3.3.1.15	Split bill of lading numbers	Enter numbers of split bills of lading respectively	
3.3.1.16	Other notes	Give notes relating to the bill of lading or other shipping bills having the equivalent value	
3.3.2	<i>Bill of lading or other shipping bills having the equivalent value (scan)</i>	<i>Attach the scanned copy of the bill of lading or other shipping bills having the equivalent value</i>	
3.3.3	<i>List of containers</i>	<i>Attach the file of the list of containers in the standard format</i>	
<b>3.4</b>	<b>Information about a permit (including a permit extract)</b>		
3.4.1	<i>General information about a permit</i>		
3.4.1.1	Customs authority receiving evidencing documents	Code of the receiving customs authority	
3.4.1.2	Permit holder's number	Permit holder's TIN	
3.4.1.3	Permit holder	Name and address of the permit holder	
3.4.1.4	Classification codes of permits	Enter the code of a permit following instructions given in 1.38 in the form No. 01 or in 2.33 in the form No. 02 of this Appendix	
3.4.1.5	Permit types	1: Electronic copy issued via the National Single-window Portal 2: Paper copy	

3.4.1.6	Permit number	Number of the original permit or the number of the extract (in case an extract is needed for completing customs procedures at other customs authority)	
3.4.1.7	Issue date	Date of issue of the original permit or date of grant of the permit extract (in case an extract is needed for completing customs procedures at other customs authority)	
3.4.1.8	Expiry date	Expiry date of the original permit or the permit extract (in case an extract is needed for completing customs procedures at other customs authority)	
3.4.1.9	Issue place	Permit-issuing authority	
3.4.1.10	Permit issuer	Person authorized to issue the permit	
3.4.1.11	Other notes	Other notes inscribed on the permit	
3.4.2	<i>Information about cargo with permit</i>		
3.4.2.1	Goods code	HS code of the good permitted according to the customs tariff schedule (if any)	
3.4.2.2	Cargo name	Name of the cargo obtaining the permit.	
3.4.2.3	Quantity	Quantity of cargos obtaining the permit.	
3.4.2.4	Unit of measurement	The unit of measurement of the quantity of permitted goods	
3.4.2.5	Value	Value of the permitted goods (if any)	
3.4.2.6	Base currency unit	Value in a base currency of the permitted goods (if any)	
3.4.2.7	Other notes	Other notes relating to goods	
3.4.3	<i>Permit (scan)</i>	Attach the scanned copy of the permit in case of the permit granted in the paper form	
3.4.4	<i>Reconciliation tracking form (scan)</i>	Attach the scanned copy of the reconciliation tracking form in case of the permit for reconciliation and obtaining the reconciliation tracking form from the customs authority	
<b>3.5</b>	<b><i>Information about the specialized inspection certificate</i></b>		
3.5.1	<i>General information</i>		
3.4.1.1	Customs authority receiving the certificate	Code of the customs authority receiving the specialized inspection certificate	
3.5.1.2	Code of the holder of the specialized inspection certificate	TIN of the holder of the specialized inspection certificate	
3.5.1.3	Holder of the specialized inspection certificate	Name and address of the holder of the specialized inspection certificate	
3.5.1.4	Classification code of specialized inspection certificate	Enter the code of the specialized inspection certificate following instructions given in 1.38 in the form No. 01 or in 2.33 in the form No. 02 of this Appendix	
3.5.1.5	Types of specialized inspection certificate	1: Electronic copy issued via the National Single-window Portal	

		2: Paper copy	
3.5.1.6	Name of the specialized inspection certificate	1: Written notice of inspection exemption 2: Written notice of specialized inspection results 3: Written registration of inspection endorsed by the specialized inspection body 4: Written receipt of registration of the announcement of product or the equivalent certificate. 5: Product self-announcement 9: Other document prescribed in laws on specialized management and inspection	X
3.5.1.7	Number of the specialized inspection certificate	Number of the specialized inspection certificate	
3.5.1.8	Date of the specialized inspection certificate	Date of issue of the specialized inspection certificate	
3.5.1.9	Expiry date of the specialized inspection certificate	Expiry date of the specialized inspection certificate If the certificate does not specify the expiry date, this data field may be skipped.	
3.5.1.10	Place of issue of the specialized inspection certificate	The authority issuing the specialized inspection certificate	
3.5.1.11	Issuer of the specialized inspection certificate	Person authorized to issue the specialized inspection certificate	
3.5.1.12	Other notes	Other notes inscribed on the specialized inspection certificate	
3.5.2	<i>Information about goods with the specialized inspection certificate</i>		
3.5.2.1	Goods code	HS code of the good permitted for the specialized inspection according to the customs tariff schedule (if any)	
3.5.2.2	Cargo name	Name of the good subject to the specialized inspection	
3.5.2.3	Quantity	Quantity of the goods subject to the specialized inspection	
3.5.2.4	Unit of measurement	Unit of measurement of quantity of goods subject to the specialized inspection	
3.5.2.5	Value	Value of goods subject to the specialized inspection (if any)	
3.5.2.6	Base currency unit	Value in the base currency of goods subject to the specialized inspection (if any)	
3.5.2.7	Other notes	Other notes relating to goods	
3.5.3	<i>Document evidencing the specialized inspection (scan)</i>	Attach the scanned copy of the specialized inspection certificate in case the document evidencing the specialized inspection is issued in the paper format.	
<b>3.6</b>	<b><i>Document evidencing an organization or</i></b>		

	<b>individual eligible for export and import of goods in accordance with laws on investment</b>		
3.6.1	<i>General information</i>		
3.6.1.1	Customs authority receiving evidencing documents	Code of the receiving customs authority	
3.6.1.2	Customs declarant's code	Customs declarant's TIN	
3.6.1.3	Customs declarant's name	Customs declarant's name and address	
3.6.1.4	Classification codes of evidencing document forms	1: Enterprise registration certificate 2: Investment certificate 3: Other	X
3.6.1.5	Evidencing document number	Number of document evidencing an organization or individual eligible for export and import of goods in accordance with laws on investment	
3.6.1.6	Date of issue of the evidencing document	Date of issue of the document evidencing an organization or individual eligible for export and import of goods in accordance with laws on investment	
3.6.1.7	Business sectors/ industries	Registered business sector/ industry proving its conformance to export and import requirements in accordance with laws on investment	
3.6.1.8	Legislative bases	Legislative documents requiring proof of conformance to export and import requirements in accordance with laws on investment	
3.6.1.9	Other notes	Other notes relating to commercial invoices	
3.6.2	<i>Document evidencing an organization or individual eligible for export and import of goods in accordance with laws on investment (scan)</i>	<i>The scanned copy of the document evidencing an organization or individual eligible for export and import of goods in accordance with laws on investment</i>	
<b>3.7</b>	<b><i>Entrustment contract</i></b>		
3.7.1	Customs authority receiving evidencing documents	Code of the receiving customs authority	
3.7.2	Customs declarant's code	Customs declarant's TIN	
3.7.3	Customs declarant's name	Customs declarant's name and address	
3.7.4	Entrusting person's TIN	Entrusting person's TIN (if any)	

3.7.5	Entrusting person's name	Name and address of the entrusting person	
3.7.6	Entrusted person's TIN	Entrusted person's TIN	
3.7.7	Entrusted person's name	Name and address of the entrusted person	
3.7.8	<i>Entrustment contract (scan)</i>	<i>Attach the scanned copy of the entrustment contract</i>	
<b>3.8</b>	<b>Customs value declaration</b>		
3.8.1	Customs authority receiving evidencing documents	Code of the customs authority receiving customs value declarations	
3.8.2	Customs declarant's code	Customs declarant's TIN	
3.8.3	Customs declarant's name	Customs declarant's name and address	
3.8.4	Other notes	Other notes relating to the customs value declaration	
3.8.5	<i>Customs value declaration (scan)</i>	<i>Attach the scanned copy of the completed form of customs value declaration</i>	
<b>3.9</b>	<b>C/O</b>		
3.9.1	Customs authority receiving C/O	Code of the receiving customs authority	
3.9.2	Customs declarant's code	Customs declarant's TIN	
3.9.3	Customs declarant's name	Customs declarant's name and address	
3.9.4	C/O number	Reference number of C/O	
3.9.5	C/O form	C/O form	X
3.9.6	Date of issue of C/O	Date of issue of C/O	
3.9.7	C/O issuing body	C/O issuing body	
3.9.8	C/O issuer	Person authorized to sign on C/O	
3.9.9	C/O issuing country	Code of the C/O issuing country	
3.9.10	Country of origin	Code of the country of origin	
3.9.11	C/O submission time	1: Submission at the time of implementation of customs procedures 2: Submission within the duration of 30 days from the date of registration of the customs declaration	X
3.9.12	<b>C/O (scan)</b>	<i>Attach the scanned copy of C/O</i>	
<b>3.10</b>	<b>List of machinery and equipment</b>		

3.10.1	Customs authority receiving evidencing documents	Code of the receiving customs authority	
3.10.2	Customs declarant's code	Customs declarant's TIN	
3.10.3	Customs declarant's name	Customs declarant's name and address	
3.10.4	Other notes	Other notes relating to the list of machinery and equipment	
3.10.5	<i>List of machinery and equipment (scan)</i>	Attach the scanned copy of the list of machinery and equipment	
<b>3.11</b>	<b><i>Evidencing document determining imported goods eligible for 5% VAT</i></b>		
3.11.1	Customs authority receiving evidencing documents	Code of the receiving customs authority	
3.11.2	Customs declarant's code	Customs declarant's TIN	
3.11.3	Customs declarant's name	Customs declarant's name and address	
3.11.4	Classification codes of evidencing document forms	1: Contract for sale of goods to educational institutions and research institutes 2: Contract for provision of goods with respect to equipment or appliances specially intended for lecturing, academic research or testing. 3: Contract for provision of services with respect to equipment or appliances specially intended for lecturing, academic research or testing.	X
3.11.5	Other notes	Other notes relating to the evidencing document determining imported goods eligible for 5% VAT	
3.11.6	<i>Evidencing document determining imported goods eligible for 5% VAT (scan)</i>	Attach the scanned copy of the evidencing document determining imported goods eligible for 5% VAT	

### 3. Data fields of the customs declaration in which supplements are not allowed

#### 3.1. Export or import declaration

No.	Data fields
<b>1</b>	<b>Import declaration</b>
1.1	Type code
1.2	Product classification code
1.3	Transportation mode code (except cases subject to point b of clause 3 of Article 82 hereof)



1.4	Customs authority
1.5	Importer's code
1.6	Customs brokerage agent's code
<b>2</b>	<b>Export declaration</b>
2.1	Type code
2.2	Product classification code
2.3	Transportation mode code
2.4	Customs authority
2.5	Exporter's code
26	Customs brokerage agent's code

**3.2. In case of release of goods before permit (BP), supplements to the following data fields will not be allowed:**

1	Type code
2	Product classification code
3	Transportation mode code
4	Customs authority
5	Importer's code
6	Exporter's code
7	Customs brokerage agent's code
8	B/L number
9	Quantity
10	Gross weight
11	Means of transport
12	Arrival date
13	Devanning location
14	Vanning location
15	Quantity of containers
16	Classification of invoice types
17	Electronic invoice receipt number
18	Codes of reasons for BP request
19	Code of the guarantor bank
20	Guarantee issuance year
21	Symbol of the document evidencing the guarantee
22	Number of the document evidencing the guarantee

<b>Form No.02</b>	<b>Electronic customs declaration of exported goods</b>	Applicable in case of exports	
<b>A</b>	<b>General information</b>		
2.1	Declaration form number	Do not need to fill in this field. The e-customs system automatically grants the declaration number.  Note: The customs authority and relevant entities use 11 initial characters of the declaration form number. The 12 <sup>th</sup> character only represents the number of supplemental declaration times.	
2.2	First declaration sheet number	Box 1: Fill in this field only if the shipment contains more than 50 lines of products or another separate declaration is needed. Below is the data entry guidance:  (3) For the first declaration sheet, type the letter "F".  (4) From the 2 <sup>nd</sup> declaration sheet onwards, enter the first declaration sheet number  Box 2: Enter the ordinal number of the declaration sheet out of the total number of declaration sheets.  Box 3: Enter the total number of declaration sheets.	
2.3	Respective temporary import – re-export declaration number	Fill in this box only in the following situations:  (1) In case of the re-export of the temporarily imported shipment, enter the number of the respective temporary import declaration.  (2) In case of the export of the temporarily exported shipment, enter the number of the respective temporary export declaration. In case of not being the export of the temporarily exported shipment or the re-export of the temporarily imported shipment, do not need to fill in this box.  (3) The re-export declaration and the temporary import declaration must be made by the same person.  (4) The goods in the primary declaration have to be within the permissible period of temporary import – temporary export.  (5) The primary declaration has to remain valid (during the period of permission for stay in Vietnam).	
2.4	Type code	The exporter consults import documentation and purposes to choose one of the export types following the instructions given by the General Department of Customs.  See the chart of type codes on the website <a href="http://www.customs.gov.vn">www.customs.gov.vn</a>	X
2.5	Product classification code	Depending on the nature of a product, one of the following codes may be selected:  "A": Gifts or donations  "B": National defence and security products  "C": Emergency assistance products	

		<p>“D”: Products intended for mitigation of natural disasters and epidemics</p> <p>“E”: Humanitarian or non-refundable aids</p> <p>“F”: Postal and express delivery products</p> <p>“G”: Movable property</p> <p>“H”: Products used in means of transport upon entry or exit</p> <p>“I”: Diplomatic products</p> <p>“J”: Others prescribed by the Government’s regulations</p> <p>“K”: Specially-preserved products</p> <p>Note:</p> <ul style="list-style-type: none"> <li>- Filling in this field is compulsory only if the goods fall into one of the abovementioned cases.</li> <li>- Use the code “J” only if otherwise prescribed in the Government’s particular document. This code is not applicable to common products.</li> </ul>	
2.6	Transportation mode code	<p>Based on the transportation mode, one of the following codes is selected:</p> <p>“1”: Aviation transport</p> <p>“2”: Sea transport (using containers)</p> <p>“3”: Sea transport (bulk cargos, liquid cargos, etc.)</p> <p>“4”: Land transport (using goods-carrying motor vehicles)</p> <p>“5”: Rail transport</p> <p>“6”: Inland water transport</p> <p>“9”: Other</p> <p>Note:</p> <ul style="list-style-type: none"> <li>- As for the goods transported to CFS warehouses in order to be packed into the consolidated container for export, select the respective code of the mode of transportation of goods for export from the exit bordergate to the place of import. Example: in case of the goods transported to CFS warehouses in order to be packed into the consolidated container for export by sea to the importing country, select the code “3”.</li> <li>- The code “9” is used in the following cases: <ul style="list-style-type: none"> <li>1. Carrying the imported goods in the mode of transportation other than those assigned the code “1” through the code “6”. Example: pipeline or cable transport, etc.</li> <li>2. Spot export; movement of the goods from bonded warehouses to non-tariff zones.</li> </ul> </li> <li>- In case of exit of the carry-on luggage by air, select the code “1”; in case of sea transport thereof, select the code “3”.</li> </ul>	

2.7	Re-import duration	In case of use of the customs declaration of goods exported in the form of temporary export, the customs declarant must consult regulations on the duration of temporary export to enter the deadline in the dd/mm/yyyy format.	
2.8	Customs authority	(1) Enter the code of the Customs Subdepartment where the customs declaration is registered in accordance with laws.  If this field is skipped, the system will automatically define the code of the Customs Subdepartment granting registration of customs declarations based on the address of the facility where the goods awaiting customs clearance are stored.  (2) See the chart of “Codes of Customs Subdepartments – Customs Import Procedure Teams” on the website <a href="http://www.customs.gov.vn">www.customs.gov.vn</a> .	X
2.9	Code of the declaration processing department	(1) Provide the code of the Customs Import Procedure Team in charge of processing of customs declarations.  (2) If it is skipped, the system will automatically specify the code of the Customs Procedure Team in charge of processing of customs declarations based on the HS code.  (3) See the chart of codes of Customs Subdepartments – Customs Procedure Teams on the website <a href="http://www.customs.gov.vn">www.customs.gov.vn</a> .	X
2.10	(Proposed) submission date	Enter the proposed date (dd/mm/yyyy) of implementation of the IDC function.  In case this field is skipped, the e-customs system will automatically enter the date of implementation of this function.	
2.11	Exporter’s code	Enter the exporter’s TIN.  Note:  - If the exporter has registered use of VNACCS and has already implemented the IDA function, the system will automatically export the exporter’s code.  - If the foreign consignor rents a bonded warehouse and then the goods leave Vietnam, the exporter’s code is the code of the owner of that bonded warehouse or the code of the customs brokerage agent.	
2.12	Exporter’s name	Enter the exporter’s name.  Note:  - If the foreign consignor rents a bonded warehouse and then the goods leave Vietnam, the exporter’s name is the name of the owner of that bonded warehouse or the name of the customs brokerage agent.  - If the exporter has registered use of VNACCS or has already entered “the exporter’s code”, the system will automatically export the exporter’s name.	

		<p>- In case of the spot export and import, enter the exporter's name/ the designated exporter's name;</p> <p>- In case of the processing of goods, enter the name of the party purchasing processing services/ the name of the designated consignee;</p>	
2.13	Zip/postal code	Enter the exporter's zip/postal code (if any).	
2.14	Exporter's address	<p>(1) Enter the exporter's address. Do not need to fill in this field if it is automatically displayed on the system.</p> <p>(2) If the exporter's address is not correctly displayed on the system, enter the correct address.</p> <p>(3) If the exporter has registered the use of VNACCS and has already implemented the EDA function, inputting information in this field will not be required.</p>	
2.15	Exporter's telephone number	<p>(1) Enter the exporter's telephone number (hyphens are not allowed). In case of the automatic display of telephone number on the system, data input will not be required.</p> <p>(2) If the exporter's telephone number is not correctly displayed on the system, enter the correct telephone number.</p> <p>(3) If the exporter has registered the use of VNACCS and has already implemented the EDA function, inputting information in this field will not be required.</p>	
2.16	Export-entrusting person's code	Enter the export-entrusting person's TIN.	
2.17	Export-entrusting person's name	Enter the export-entrusting person's name.	
2.18	Importer's code	Enter the importer's code (if any).	
2.19	Importer's name	<p>(1) Enter the importer's name or the foreign consignor's name in case of transport of goods into a bonded warehouse (if not available on the system).</p> <p>(2) If available on the system, the system will automatically export the importer's name.</p> <p>Note:</p> <ul style="list-style-type: none"> <li>- Enter the importer (the seller)'s name under a contract for trading of exported goods (even including the case in which exported goods are traded through the third party);</li> <li>- If the contract prescribes the exported goods are received in Vietnam (in case of the spot export), the importer's name is the overseas buyer's name; the name of the designated consignee (in Vietnam) must be entered in the box intended for the import entrusting person's name;</li> <li>- The abbreviated or shortened name of the importer is acceptable.</li> </ul>	
2.20	Importer's zip/postal code	Enter the importer's zip/postal code (if any).	

2.21	Address	<p>Box 1: Enter the street name and home/post office box number. The customs declarant will be required to fill in this field only if the system does not give automatic information support.</p> <p>Accurately enter the street name and home/post office box number if information given by the system is not accurate.</p> <p>Box 2: Continue to enter the street name and home/post office box number.</p> <p>Box 3: Enter the city's name. The customs declarant will be required to fill in this field only if the system does not give automatic information support.</p> <p>Enter the city's accurate name if the information displayed on the system is not correct.</p> <p>Box 4: Enter the country's name. The customs declarant will be required to fill in this field only if the system does not give automatic information support.</p> <p>Enter the country's accurate name if the information displayed on the system is not correct.</p>	
2.22	Country code	<p>Enter the importer's country code containing 02 UN LOCODE characters (see the chart of country codes at the website <a href="http://www.customs.gov.vn">www.customs.gov.vn</a>). Filling in this data field is specifically prescribed as follows:</p> <p>(1) If the goods are transported directly from Vietnam to the importing country or in transit through an intermediate country to the importing country without being traded or processed for manufacturing of finished products or exported products, or those goods obtain the customs clearance from the customs authority in the intermediate country, the consignee country will be the importing country.</p> <p>(2) If the goods are transported from Vietnam to the importing country and in transit through one or multiple intermediate countries, the consignee country will be the first country of receipt of goods leaving Vietnam which is informed at the time of implementation of customs declaration procedures and where the goods are traded or processed for manufacturing of finished products and exported products, or the goods obtaining the customs clearance from the customs authority in the intermediate country.</p> <p>(3) In case the abovementioned country code is not defined, enter the importer's country code.</p>	X
2.23	Customs brokerage agent's code	<p>(1) If the customs brokerage agent implements the EDA functions and other following functions, data entry in this field will not be required.</p> <p>(2) If the EDA service and the EDC service are implemented by two different customs declarants, enter the code of the user of the EDC service.</p>	

2.24	Transport document number (B/L, AWB number, etc.)	<p>(1) Prior to registration of the export declaration, the customs declarant must inform the goods in the export plan moved to the customs supervision area by filling in the form No. 14 in this Appendix through the electronic customs data processing system. The system will automatically grant the commodity management number to the exported shipment so that the customs declarant uses it fill in this box.</p> <p>(2) It is acceptable that a shipment has 5 commodity management numbers to be declared provided that the goods with these management numbers must be sent by the same consignor, received by the same consignee, loaded aboard and carried by the same means of transport, and have the same export date.</p>	
2.25	Quantity	<p>Box 1: Enter the aggregate number of goods packs (based on the commercial invoice, packing list and transport document, etc.)</p> <ul style="list-style-type: none"> <li>- Do not enter the decimal parts</li> <li>- Enter "1" for the goods not measured in such units as parcel or case, etc.</li> </ul> <p>Box 2: Enter the measurement unit code</p> <p>Example: CS: case, BX: box,...</p> <p>In case the goods are expressed in various units of measure, enter 01 typical unit of measure.</p> <p>(See the chart of package type codes on the website <a href="http://www.customs.gov.vn">www.customs.gov.vn</a>)</p>	X
2.26	Gross weight	<p>Box 1: Enter the total weight of the shipment (based on the packing list, commercial invoice and transport document)</p> <p>Note:</p> <ul style="list-style-type: none"> <li>- If the customs declarant selects the code "1" at the data field "Transportation mode code", 08 characters indicating the integer parts and 01 character indicating the decimal parts may be entered. If the decimal part is more than 01 character, enter the exact gross weight into the box "Note".</li> <li>- As for other modes of transportation, 06 characters of the integer part and 03 characters of the decimal part must be entered.</li> <li>- If the code of the gross weight of the shipment is "LBR" (pound), the system will automatically convert it into KGM (kilogram).</li> </ul> <p>Box 2: Enter the measurement unit code for the UN/ECE gross weight of the shipment</p> <p>Example:</p> <p>KGM: kilogram</p> <p>TNE: tonne</p> <p>LBR: pound</p>	X

		<p>(See the chart of currency unit codes on the website <a href="http://www.customs.gov.vn">www.customs.gov.vn</a>)</p> <ul style="list-style-type: none"> <li>- If the unit of measure which is not LBR is used, specify the code of that unit of measure.</li> <li>- If the code "LBR" (pound) is used, convert into KGM.</li> </ul>	
2.27	Code of the proposed facility of storage of goods awaiting customs clearance	<p>Enter the code of the facility for storage/ gathering of goods upon export declaration in the following specific situations:</p> <p>1. If the location of gathering of exported goods is encoded by the General Department of Customs:</p> <p>(See the chart of codes of locations of gathering of exports on the website <a href="http://www.customs.gov.vn">www.customs.gov.vn</a>)</p> <p>Note:</p> <ul style="list-style-type: none"> <li>- If Company A's goods are stored in its own warehouses, use Company A's warehouse code. If Company rents Company B or ICD's warehouses for storage of its goods, enter the warehouse code of Company B or ICD.</li> <li>- If a company, of its own free will, carries its goods to the storage location under the control of the Customs Subdepartment where the customs declaration is registered before registration of the customs declaration, it will be acceptable to use the code of the location of that Subdepartment (Example: as for Bien Hoa Customs Subdepartment, enter 47NBCNB).</li> </ul> <p>2. If the location of gathering of exported goods has not been encoded by the General Department of Customs, enter the commonly used code of the Customs Subdepartment where the customs declaration is registered (example: enter 47NBOZZ in case of the commonly used code of the Bien Hoa Customs Subdepartment), specify the location of gathering of goods, the proposed time of containerization or loading of goods on the means of transport at the box "Address" in the data field "Location of loading of goods on the carrier".</p>	X
2.28	Place of final destination	<p>Box 1: Enter the code of the place of final destination according to UN LOCODE (see the chart of codes of foreign ports or foreign airports on the website: <a href="http://www.customs.gov.vn">www.customs.gov.vn</a>)</p> <p>Note:</p> <p>(1) If the code of the place of final destination is not specified in the UN LOCODE code chart, enter "ZZZ".</p> <p>(2) If the code of the place of final destination is not defined (equivalent to the code "UNKNOWN" in the code chart), filling in this field will not be required.</p> <p>(3) In case of the spot export, enter VNZZZ</p> <p>(4) In case of the goods carried from non-tariff zones to bonded warehouses; the goods carried from inland areas to bonded warehouses, enter "ZZZZZ".</p>	X



		<p>Box 2: Enter the name of the place of final destination (this will not be required if the system gives automatic support).</p> <p>Note:</p> <p>(1) If the place of final destination has not been encoded yet, entering information into this box will be required.</p> <p>(2) In case of rail transport, enter the train station name.</p> <p>(3) In case of the spot import, enter the name of the importing company's warehouse.</p> <p>(4) In case of the goods carried from non-tariff zones to bonded warehouses; the goods carried from inland areas to bonded warehouses, enter the bonded warehouse's name.</p>	
2.29	Cargo loading location	<p>Box 1: Enter the UN LOCODE loading location code. (Refer to the chart of domestic port- ICD codes, land bordergates – railway terminals and domestic airports on the website <a href="http://www.customs.gov.vn">www.customs.gov.vn</a>)</p> <p>Note:</p> <p>(1) Enter the code of the port of loading (air or sea transport);</p> <p>(2) Enter the train stop station (rail transport);</p> <p>(3) Enter the bordergate code (land or inland water transport);</p> <p>(4) Data entry will be compulsory, except in case the customs declarant selects the code “9” at the data field “Transportation mode code”.</p> <p>Box 2: Enter the name of the place of loading of goods (this will not be required if the system gives automatic support).</p> <p>Note:</p> <p>In case of the spot import or movement of the goods from inland areas into bonded warehouses, enter the name of the exporting company's warehouse.</p> <p>(4) In case of movement of the goods from a non-tariff zone to a bonded warehouse, enter the name of the non-tariff zone.</p>	X
2.30	Intended means of transport	<p>Box 1: Enter the call sign in case of sea/inland water transport. If basic vessel information has not been input in the system, enter “9999” (if any)</p> <p>Box 2: Enter the name of means of transport (according to the transport document: B/L, AWB,...) (if any)</p> <p>(1) Enter the vessel's name in case of sea/inland water transport.</p> <p>(2) In case this data entry is skipped, the system will automatically export the vessel's name registered on the system based on its call sign given in the box 1.</p> <p>(3) In case of air transport, enter the airline's code (02 characters), flight number (04 characters), slash (01</p>	

		<p>character), dd/mmm (dd: 02 characters, mmm: 03 abbreviated characters of English month names).</p> <p>Example: AB0001/01JAN</p> <p>In case flight information has not been available, enter 000000/ IDC date according to the principle above.</p> <p>(4) In case of land transport, enter the registration plate number.</p> <p>(5) In case of rail transport, enter the train registration number.</p> <p>(6) Do not need to fill in this field if the customs declarant selects the code "9" at the field "Transportation mode code" and the system automatically export the name of the means of transport.</p>	
2.31	Proposed date of departure	Enter the proposed date of departure (dd/mm/yyyy)	
2.32	Codes and numbers	Enter codes and numbers of goods package (shown on parcels or boxes, etc.).	
2.33	Export permit	<p>Box 1: Enter the classification code of export permit in case the goods have to obtain the export permit or the specialized inspection result prior to customs clearance.</p> <p>(See codes of import permits in the chart of other regulatory documents and license classification on the website <a href="http://www.customs.gov.vn">www.customs.gov.vn</a>)</p> <p>Box 2: Enter the number of the export permit or the number of the written notification of the specialized inspection result or the number of acknowledgement of contract/ appendix to a processing contract.</p> <p>(Enter 05 types of import permits at maximum).</p>	X
2.34	Classification of invoice types	<p>Enter one of the classification codes of invoicing forms as follows:</p> <p>"A": Commercial invoice</p> <p>"B": Evidencing documents equivalent to commercial invoices if the buyer is obliged to pay the seller or the statement of commercial invoices by using the form No. 02/BKHD/GSQL in the Appendix V hereto, or in case of none of commercial invoices.</p> <p>"D": electronic invoice (in case of the completed registration of the electronic invoice on VNACCS)</p>	
2.35	Electronic invoice receipt number	<p>(1) If the invoice form is classified by the code "D", the electronic invoice receipt number will be required.</p> <p>(2) If the invoice form is classified by the code other than the code "D", this data field cannot be filled in.</p>	
2.36	Invoice number	Enter the number of the commercial invoice or the evidencing document equivalent to the commercial invoice if the buyer is obliged to pay the seller or the statement of	

		commercial invoices by using the form No. 02/BKHD/GSQL in the Appendix V hereto.  Note: In case the commercial invoice is not available, the customs declarant will not be required to fill in this box.	
2.37	Invoice issuing date	Enter the date of issuance of the commercial invoice or the date of formulation of the evidencing document equivalent to a commercial invoice if the buyer is obliged to pay the seller or the statement of commercial invoices by using the form No. 02/BKHD/GSQL in the Appendix V hereto. (dd/mm/yyyy).  Note: If the commercial invoice is not available, enter the date of implementation of EDA service.	
2.38	Payment method	Enter one of the following payment method codes: “BIENMAU”: Border trade “DA”: Documents against Acceptance Collection “CAD”: Cash against documents “CANTRU”: Clearing and redemption “CASH”: Cash “CHEQUE”: Cheque “DP”: Documents against Payment Collection “GV”: Capital contribution “H-D-H”: Swapping and Bartering “H-T-N”: Goods for debt repayment “HPH”: Bill of exchange “KHONGTT”: No payment “LC”: Letter of credit “LDDT”: Investing joint venture “OA”: Open account “TTR”: Telegraphic transfer reimbursement. “KC”: Other (including the TT payment)  Note: In case of payment made in other or combined forms, enter the code “KC” and enter the actual payment method into the box “Notes”.	
2.39	Invoice value	Box 1: Enter one of the following Incoterms terms of delivery: 1) CIF (2) CIP (3) FOB (4) FCA (5) FAS (6) EXW	X

		<p>(7) C&amp;F (CNF)  (8) CFR  (9) CPT  (10) DDP  (11) DAP  (12) DAT  (13) C&amp;I  (14) DAF  (15) DDU  (16) DES  (17) DEQ</p> <p>Note:  - Enter DAP terms of delivery in case of trades between domestic enterprises and export processing enterprises or enterprises operating within the boundaries of non-tariff zones.</p> <p>Box 2: Enter the code of the currency unit specified on the invoice according to the UN/LOCODE standards.  (See the chart of currency unit codes on the website <a href="http://www.customs.gov.vn">www.customs.gov.vn</a>)</p> <p>Box 3: Enter total invoice value:  (1) Enter as many as 04 numerals in the fractional parts if the code of the currency unit is not "VND".  (2) If the code of the currency unit is "VND", entering the fractional parts will not be allowed.</p> <p>Box 4: Enter the classification code of invoice/ other equivalent evidencing document:  "A": Invoice price of paid goods  "B": Invoice price of unpaid goods (FOC/promotional products)  "C": Invoice price of both paid goods and unpaid goods  "C": In other cases</p> <p>Note:  - In case the commercial invoice is not available and the customs declarant does not fill in the box "Invoice number", this data field may be skipped.</p>	
2.40	Dutiable value	<p>(1) In case of the code of terms of invoice price which is FOB, DAP or DAF, this box may be skipped.</p> <p>(2) In case of the code of terms of invoice price which is other than FOB, DAP or DAF, and in the absence of the invoice, input data into this box as follows:</p>	X

		<p>Box 1: Enter the code of the currency unit of the customs value.</p> <p>Box 2: Enter total customs value.</p> <p>- If the currency unit is not “VND”, entering as many as 04 numerals in the fractional parts may be accepted.</p> <p>- If the currency unit is “VND”, entering numerals in the fractional parts will be prohibited.</p>	
2.41	Classification of cases in which conversion into VND is not needed	Enter “N” if the duty amount and customs value do not need to be converted into VND.	
2.42	Total factor of distribution of the dutiable value	<p>(1) Enter total invoice value before making adjustments.</p> <p>(2) Enter as many as 04 numerals in the fractional parts.</p> <p>(3) In case of one invoice – multiple customs declarations, filling out this box will be mandatory.</p> <p>(4) In case this field is skipped, the system will automatically calculate the value input in this box by summing up all invoice values of products specified in the customs declaration.</p> <p>Note:</p> <p>- In case the commercial invoice is not available and the customs declarant does not fill in the box “Invoice number”, this data field may be skipped.</p>	
2.43	Taxpayer	<p>Enter one of the following codes:</p> <p>“1”: Taxpayer who is an importer</p> <p>“2”: Taxpayer who is a customs agent</p>	
2.44	Code of the bank mandated to pay duties on behalf of taxpayer	<p>Enter the bank code issued by the State Bank (see the chart of “Bank codes” on the website <a href="http://www.customs.gov.vn">www.customs.gov.vn</a>). If the symbol and number of the document evidencing the limit have been registered, the system will check the following information:</p> <p>(1) The use of the limit must be the exporter or the limit is granted to a customs agent itself.</p> <p>(2) The date of implementation of this service must fall within the validity period of the registered limit.</p>	X
2.45	Year of issuance of the limit	Enter the year of issuance of the written document evidencing the limit. Filling in this field will be compulsory if the customs declarant has input information in the field “Code of the bank mandated to pay duties on behalf of taxpayer”.	
2.46	Symbol of the document evidencing the limit	Enter the symbol of the document evidencing the limit inscribed on the certificate of limit issued by the bank (10 characters at maximum). Filling in this field will be compulsory if the customs declarant has input information in the field “Code of the bank mandated to pay duties on behalf of taxpayer”.	

2.47	Number of the document evidencing the limit	<p>Enter the symbol of the document evidencing the limit inscribed on the certificate of limit issued by the bank (10 characters at maximum).</p> <p>Filling in this field will be compulsory if the customs declarant has input information in the field "Code of the bank mandated to pay duties on behalf of taxpayer".</p>	
2.48	Code for determination of the duty payment duration	<p>Enter one of the following codes:</p> <p>"A": This code will be used if the duty payment duration is applied under a several guarantee.</p> <p>"B": This code will be used if the duty payment duration is applied under a joint and several guarantee.</p> <p>"C": This code will be used if the duty payment duration is applied under no guarantee.</p> <p>"D": This code will be used in case of prompt duty payment.</p>	
2.49	Code of the guarantor bank	<p>Enter the bank code issued by the State Bank (see the chart of "Bank codes" on the website <a href="http://www.customs.gov.vn">www.customs.gov.vn</a>). If the symbol and number of the document evidencing the limit have been registered, the system will check the following information:</p> <p>(1) The user of the document evidencing the guarantee must be the exporter or that document is granted to a customs agent itself.</p> <p>(2) The date of implementation of this service must fall within the validity period of the registered document evidencing the guarantee.</p> <p>(3) In case of use of the several guarantee, it must be used at the Customs Subdepartment where the document has been registered.</p> <p>(4) Except in the case (1), the code of the person authorized to use the document evidencing the guarantee which has been registered in the database has to be identical to the code of the person signing in for use of this service.</p> <p>(5) In case of registration of the document evidencing the several guarantee before completed preparation of the customs declaration based on the number of the transport document and/or the invoice number, the transport document number and/or the invoice number must exist in the several guarantee database.</p> <p>(6) The type code which has been registered in the database of documents evidencing the several guarantee must be identical to the declared type code.</p> <p>(7) If the proposed date of declaration has been registered in the database of documents evidencing the several guarantee, it must be identical to the proposed date of registration of the declaration.</p> <p>(8) In case of registration of the document evidencing the several guarantee completed after the system grants the</p>	X

		declaration number, the declaration number available in the guarantee database must be identical to the declaration number granted by the system.	
2.50	Guarantee issuance year	Enter the year of issuance of the document evidencing the guarantee (including 04 characters).  Filling in this field will be compulsory if the customs declarant has input information in the field "Code of the guarantor bank".	
2.51	Symbol of the document evidencing the guarantee	Enter the symbol of the document evidencing guarantee which is issued by the bank on the certificate of guarantee (10 characters at maximum).  Filling in this field will be compulsory if the customs declarant has input information in the field "Code of the guarantor bank".	
2.52	Number of the document evidencing the guarantee	Enter the number of the document evidencing the guarantee which is issued by the bank on the certificate of guarantee (10 characters at maximum).  Filling in this field will be compulsory if the customs declarant has input information in the field "Code of the guarantor bank".	
2.53	Number of attachment to the electronic declaration	Box 1: Enter the code for classification of the attachment to the electronic declaration in case of use of the HYS service.  (See the chart of codes of attachments to electronic declarations on the website <a href="http://www.customs.gov.vn">www.customs.gov.vn</a> )  Box 2: Enter the attachment to the electronic declaration granted by the system at the HYS function.	X
2.54	Date of commencement of transportation	Enter the date of departure of goods under customs supervision in the dd/mm/yyyy format.  Fill in this box only in case of the declaration of the combined transport.	
2.55	Transshipment information	Box 1: Enter the transshipment location (if any) with respect to transportation of goods under customs supervision (applicable in case of declaration of the combined transport).  (See the chart of codes of the proposed facilities of storage of goods awaiting customs clearance, places for intermediate transportation under tax suspension and places of destination for transportation under tax suspension on the website <a href="http://www.customs.gov.vn">www.customs.gov.vn</a> )  Box 2: Enter the date of arrival at the location of intermediate transportation.  Box 3: Enter the date of exit from the location of intermediate transportation.	X
2.56	Place of destination for transportation under tax suspension	Box 1: Enter the place of destination for transportation under tax suspension (applicable in case of the declaration of combined transport).  (See the chart of codes of the proposed facilities of storage of goods awaiting customs clearance, places for	X

		<p>intermediate transportation under tax suspension and places of destination for transportation under tax suspension on the website <a href="http://www.customs.gov.vn">www.customs.gov.vn</a>)</p> <p>Box 2: Enter the proposed date of arrival at the place of destination.</p>	
2.57	Notes	<p>(1) In case of export of shipments manufactured by hiring foreign processing services, enter the number of the customs declaration of export of goods for primary processing.</p> <p>(2) In case of the goods imported for implementation of ODA projects financed by non-refundable aids of Vietnam granted to overseas countries, upon registration of the export declaration, enter the number of the primary import declaration.</p> <p>(3) If the declaration of combined transport is not supported in the type code field, provide the following information: time, route, port of exit and port of arrival, code of place of destination for transportation under tax suspension.</p> <p>(4) In case of receipt of a notification from a customs authority, provide necessary information herein.</p> <p>Note:</p> <ul style="list-style-type: none"> <li>- In case of exceeding the permitted limit (100 characters), the subsequent information will be input in the box "Numbers and symbols", "Detailed value declaration" and "Description".</li> <li>- In case of excess of the character limit specified at the aforesaid boxes, use the HYS function to attach further information that needs to be declared.</li> <li>- In case there are a lot of information that need to be noted, each information must be separated by “;”</li> </ul> <p>(4) Enter the number of the sales contract (if any).</p> <p>(5) In case of requesting the single customs consultation and using the result of the multiple customs consultation, the customs declarant enters contents of the "request for the single customs consultation or use of the result of the multiple customs consultation" and clarifies such information as the ordinal number of goods, number/date of the customs consultation report, code of the customs department/subdepartment that carries out the customs consultation).</p>	
2.58	Enterprise’s internal managerial number	<p>Enter an enterprise’s internal managerial number in case that enterprise uses this function for its internal management.</p> <ul style="list-style-type: none"> <li>- As for other exported goods:</li> <li>+ In case of the spot export, enter #&amp;XKTC;</li> <li>+ In case a domestic enterprise agrees to provide processing services for an export processing enterprise or</li> </ul>	



		<p>hires processing services provided by an export processing enterprise, enter #GCPTQ;</p> <p>+ In case of temporary export of the goods receiving the tax exemption policy from the State of Vietnam, type #1;</p> <p>+ In case of the temporary export of goods which are occupational equipment and appliances used within a definite period of time by an entity, organization or entering persons, type #2;</p> <p>+ In case of the temporary export of other equipment containing goods in the form of rotation (shelves, racks, tanks, bottles, etc.), type #3;</p> <p>+ In case the goods are gifts or presents sent by organizations and individuals in Vietnam to overseas organizations or individuals, type #4;</p> <p>+ In case of the goods owned by diplomatic missions, international organizations in Vietnam and employees thereof, type #5;</p> <p>+ In case of the goods used for humanitarian aid or non-refundable aid purposes, type #6;</p> <p>+ In case of the goods which are unpaid sample products, type #7;</p> <p>+ In case of the goods which are movable property of organizations or individuals, type #8;</p> <p>+ In case of the goods which are personal luggage of entering persons which is carried under transport documents, or the goods which are carry-on luggage of leaving persons exceeding the duty-free allowance, type #9.</p>	
2.59	Vanning location	<p>Code (05 boxes): Enter the code of the vanning location.</p> <p>If the vanning location falls within a customs supervision area, enter the code of the customs supervision area.</p> <p>Name: Enter the name of the vanning location.</p> <p>(Do not need to fill in this field if the system gives automatic support)</p> <p>Address: Enter the address of the vanning location.</p>	
2.60	Container number	Enter the container number in case of sea transport of containerized goods.	
2.61	Customs order classification	<p>(Section to be completed by the customs officer)</p> <p>Enter the classification code of the notice issued by the customs officer:</p> <p>“A”: Instructions for revision</p> <p>“B”: Change in the import declaration</p>	
2.62	Date of issue of customs orders	(Section to be completed by the customs officer)	

		Enter the date of the customs officer's issuing the notification to the customs declarant in the dd/mm/yyyy format.	
2.63	Name of customs order	(Section to be completed by the customs officer) Enter main contents of the notification.	
2.64	Contents of customs order	(Section to be completed by the customs officer) Enter the contents of the notification sent to a customs declarant.	
<b>B</b>	<b>Detailed information about goods</b>		
2.65	Goods code	Enter the full code of a good according to the list of exports and imports of Vietnam and customs tariff schedule of Vietnam issued by the Ministry of Finance.  Note: (1) Avoid showing crude oil and other products on the same customs declaration. (2) Avoid declaring products with duty amounts and amounts payable in different currency units on the same customs declaration. (Example: Duty amounts paid in "USD" and other fees paid in "VND")	
2.66	Particular management code	Enter the goods management code (if any)	
2.67	Duty rate	The system automatically defines the export duty rate corresponding to the code of the good. In case the system fails to automatically determine the duty rate, the customs declarant may manually enter the export duty rate into this box.	
2.68	Absolute duty rate	Box 1: Enter the absolute duty rate:  The system automatically defines the export duty rate corresponding to the code of the good. In case the system fails to do so, the customs declarant may manually enter the absolute duty rate into this box.  Box 2: Enter the measurement unit of the absolute duty rate: (1) In case of already entering the absolute duty rate, the customs declarant will be required to enter the code of the measurement unit of the absolute duty rate corresponding to the measurement unit used for calculation of the absolute duty rate as prescribed in current documents. (2) Enter the code of the measurement unit of the absolute duty rate (See the chart of codes of units of measurement of absolute duty rates on the website <a href="http://www.customs.gov.vn">www.customs.gov.vn</a> )  Box 3: Enter the code of the currency unit for calculation of the absolute duty date.	X
2.69	Goods description	(1) Clarify names, specifications, technical parameters, ingredients, models, symbols or numbers, features and functions of the goods as specified in commercial	

		<p>agreements and other documents relating to the shipment containing these goods.</p> <p>(2) Declare the code of the country of origin for exported goods according to the syntax: description#&amp;code of country of origin.</p> <p>Note:</p> <ul style="list-style-type: none"> <li>- Name of the goods is written in either Vietnamese or English;</li> <li>- In case of the goods which are products processed or manufactured for export, enter HS code#&amp;name of goods, specifications and qualities. In case of the goods which are raw materials or input products processed overseas, enter code of raw material#&amp;name of good, specifications and qualities.</li> <li>- In case of the consolidated declaration of HS code as prescribed in clause 2 of Article 18 hereof, give a general description of goods (specifying basic and general characteristics of goods. Ex: motor vehicle components and fabrics, etc.).</li> </ul> <p>(3) In case of application of results of analysis and classification of the shipment with name, ingredients, physicochemical characteristics, functions or effects, which is imported from the manufacturer that is the same as the manufacturer of the goods obtaining the previous customs clearance, specify the number of the notification of such results.</p>	
2.70	Export duty exclusion/ deduction/ exemption code	<p>Enter the export duty exclusion/deduction/exemption code in case of the goods qualifying for the export duty exclusion/deduction/exemption.</p> <p>Note:</p> <p>(1) Date of registration of the declaration of goods eligible for export duty exclusion/deduction/exemption is the date within the effective period.</p> <p>(2) In case of being subject to the requirement that the list of goods eligible for duty exemption must be informed on the VNACCS system, inputting information in this box and those boxes in the data field "Number of the list of goods eligible for export duty exemption" will be required.</p> <p>(3) In case of not being subject to the requirement that the list of goods eligible for duty exemption must be informed on the VNACCS system, inputting information in this box and those boxes in the data field "Number of the list of goods eligible for export duty exemption" will not be required.</p>	X
2.71	Export duty deduction	Enter export duty deduction.	
2.72	Quantity (1)	Box 1: Enter the quantity of each exported item in the unit of measurement specified in the list of exports and imports of Vietnam.	X

		<p>(1) In case the goods are subject to the absolute duty rate, enter the quantity calculated in the unit of measurement of the absolute duty in accordance with regulations in force.</p> <p>(2) Enter as many as 02 numerals in the fractional parts.</p> <p>(3) In case of the goods liable for coffee, pepper, cashew nut fees and coffee insurance costs, enter the quantity expressed in the measurement unit for calculation of fees/ insurance costs in accordance with regulations in force.</p> <p>(4) If the actual quantity has more than 02 characters in the fractional parts, the customs declarant must round these numbers into 02 characters and enter the rounded numbers into this box, and specify the actual quantity and invoice unit price into the box "Description" according to the following principles: "description#&amp; quantity" (do not enter the unit price into the box "Invoice unit price").</p> <p>Box 2: Enter the unit of measurement specified in the list of exports and imports of Vietnam. (See the chart of units of measurement on the website <a href="http://www.customs.gov.vn">www.customs.gov.vn</a>)</p> <p>If the goods are liable to the absolute duty rate, enter the unit of measurement for calculation of the absolute duty according to regulations in force (see the unit of measurement specified in the chart of codes of application of absolute duty rates on the website <a href="http://www.customs.gov.vn">www.customs.gov.vn</a>).</p>	
2.73	Quantity (2)	<p>Box 1: Enter the quantity of each exported item in the unit of measurement specified in the list of exports and imports of Vietnam.</p> <p>Enter as many as 02 numerals in the fractional parts.</p> <p>Box 2: Enter the unit of measurement specified in the list of exports and imports of Vietnam. (See the chart of units of measurement on the website <a href="http://www.customs.gov.vn">www.customs.gov.vn</a>)</p>	X
2.74	Invoice value	<p>Enter the invoiced value of each item.</p> <p>Note:</p> <ul style="list-style-type: none"> <li>- Enter as many as 04 numerals in the fractional parts.</li> <li>- If the invoiced value of a product exceeds 12 characters in the integer part, it is permissible to separate a product into various items provided that the principle under which total quantity of products is equal to total quantity in the customs declaration is observed. In case of failure to observe this principle, the paper customs declaration will be used instead.</li> <li>- In the absence of invoice, this data field may be skipped.</li> <li>- In case of export of the goods processed for a foreign tradesperson, enter the value of goods arriving in the port of exit (under FOB or equivalent terms of delivery).</li> </ul> <p>In case of failure to determine value under FOB or equivalent terms of delivery, enter all of component values of products, including total value of raw materials or input</p>	

		<p>materials constituting products, processing prices (costs) of products and other costs (if any).</p> <p>- With respect to the goods under finance lease contracts, enter total value of goods, except services associated with these finance lease contracts.</p>	
2.75	Invoice unit price	<p>Box 1: Enter the invoice unit price.</p> <p>Note: Invoice unit price x quantity = invoice value <math>\pm</math> 1</p> <p>Box 2: Enter the code of currency unit used for calculation of the invoice unit price.</p> <p>Box 3: Enter the code of the unit of measurement of the quantity used for calculation of the invoice unit price.</p> <p>Note:</p> <p>- In the absence of invoice, this data field may be skipped.</p> <p>- In case of the goods which are products processed for overseas partners, enter the processing price (cost).</p>	
2.76	Dutiable value	<p>(1) In case the system automatically distributes and calculates customs value, the following boxes may be skipped.</p> <p>(2) In case of the manual distribution and calculation of customs values, the data entry will be as follows:</p> <p>Box 1: Enter the code of the currency unit of the customs value.</p> <p>Box 2: Enter the customs value of the product.</p> <p>- If the currency unit is not "VND", entering as many as 04 numerals in the fractional parts will be allowed.</p> <p>- If the currency unit is "VND", entering numerals in the fractional parts will not be allowed.</p> <p>(3) The system will prioritize manually input value.</p> <p>(4) If the invoice value of a product exceeds 12 characters in the integer part, it is permissible to separate a product into various items provided that the principle under which total quantity of products is equal to total quantity in the customs declaration is observed. In case of failure to observe this principle, the paper customs declaration will be used instead.</p>	
2.77	Ordinal number of the product item on the respective temporary import – re-export declaration	<p>Enter the ordinal number of the product item on the respective temporary import – temporary export declaration.</p> <p>Note:</p> <p>- Quantity of product items on the declaration must be less than or equal to the remaining quantity on the respective database for management of temporary export – temporary import declaration.</p>	
2.78	List of goods eligible for export duty exemption	<p>Enter the number of the list of goods eligible for export duty exemption available on the system.</p> <p>Note:</p>	

		<p>(2) Do not enter the number of the list of duty exemption if this list is being used for other declarations awaiting customs clearance/completion of customs procedures.</p> <p>(3) Entering the export duty exemption code into the box "Export duty exclusion/deduction/exemption codes" is compulsory.</p> <p>(4) The exporter must be informed in the List of goods eligible for duty exemption.</p> <p>(5) If the duty-exempt exported goods are not classified as those that need to be registered in the list on the VNACCS system, this box may be skipped.</p>	
2.79	Number of respective product items in the list of goods eligible for export duty exemption	<p>Enter the ordinal number of the respective product item informed in the list of goods eligible for duty exemption.</p> <p>Note: The number of exported goods in the export declaration must be <math>\leq</math> the remaining quantity of goods in the list of goods eligible for duty exemption informed on the VNACCS system.</p>	
2.80	Codes of other legislative documents	<p>(1) Enter the code of the legislative document on management of exports and specialized inspection: export permit, sanitary and phytosanitary, food safety and quality inspection certificate, etc.</p> <p>(See codes of legislative documents in the chart of codes of other regulatory documents and license classification on the website <a href="http://www.customs.gov.vn">www.customs.gov.vn</a>)</p> <p>(2) Enter 05 codes (equivalent to 05 boxes) at maximum and these codes must be different.</p> <p>Note:</p> <p>- If the goods are subject to the administration by the specialized regulatory body, data input in this box will be required.</p>	X